

1994

Ferrari Award 1994

Bowling Green State University. Administrative Staff Council

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Notes

1. Colored Paper
2. Colored Ink
3. Photocopies



Bowling Green State University

Office of Admissions
Bowling Green, Ohio 43403-0085
(419) 372-2086

MEMORANDUM

TO: Steve Barr
Ann Bowers
Dave Crooks
Melissa Firestone
Joyce Kepke
Pat Koehler
Lauren Mangili

FROM: Gary D. Swegan
Office of Admissions

DATE: May 23, 1994

SUBJECT: 1994 Ferrari Award Committee

COPIES

The time has arrived to begin the selection process for the 1994 Michael R. Ferrari Award. I have agreed to serve as Chairperson of the Committee this year, and would like to request a meeting in the Office of Admissions conference room on Wednesday, June 1 at 10:30 a.m. to finalize the selection timeline (tentative attached), and discuss our publicity and nomination seeking strategies. The meeting should not last more than 1 hour. Please let me know if you will be unable to attend.

In the interests of time, and the fact that the memorandum to all staff which solicits nominations has not changed significantly for years, I have taken the liberty of producing and sending the initial mailing to all administrative staff prior to convening the committee. I have attached the two page mailing for your information.

If you have any questions, please give me a call. Thank you for agreeing to assist with this important process.

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1994 Michael R. Ferrari Award Selection Timeline (tentative)

5/25	Letters out to all administrative staff
5/27	Nomination forms available in Bookstore, Personnel, Union, and Faculty Senate Office.
6/1	Initial meeting of the Ferrari Award Committee Office of Admissions - 110 McFall Center
7/8	Deadline for nominations
7/11	Send acknowledgement of receipt of nominations
7/11-7/25	
7/13 - 7/15	Selection process (tentative)
7/18	Order plaques
7/18	Schedule picture and article in Monitor
8/22	Award presentation
8/23	Letter to Dr. Ferrari



Bowling Green State University

Administrative Staff Council
Bowling Green, Ohio 43403-0373

TO: Administrative Staff Members

FROM: Gary D. Swegan, Chair, 1994 Michael R. Ferrari Award Committee

DATE: May 25, 1994

SUBJECT: Nominations

A handwritten signature, likely of Gary D. Swegan, in dark ink.

Nineteen ninety-four marks the twelfth year of the Michael R. Ferrari Award. The award, presented to a member of the Administrative Staff, was authorized by the Board of Trustees in 1982 to honor Dr. Ferrari who served as interim president during 1981-82.

The past recipients of the award have been:

1983	Suzanne Crawford, Affirmative Action
1984	Zola Buford, Registrar's Office
1985	Patrick Fitzgerald, WBGU-TV
1986	Gregory DeCrane, Student Activities & Orientation
1987	George Howick, Management Center
1988	Richard Conrad, University Computer Services
1989	Cindy Puffer, Student Health Center
1990	Jane Schimpf, Food Operations
1991	Dante Thurairatnam, Continuing Education
1992	Penny Nemitz, Firelands College
1993	Ann Bowers, Archival Collections

Recipients of the award receive an inscribed plaque presented during the Administrative Staff Fall opening day ceremonies and are presented with a cash award. A permanent plaque will also be displayed in the University Union Lobby honoring the recipient of the award.

The first step in choosing this year's recipient is the seeking of nominations. The attached criteria sheet outlines those factors which should be addressed in nominating individuals for the award. The nomination form is to be used, in conjunction with additional support materials, for the purpose of placing names into nomination. The nominee must be a full-time member of the University's Administrative Staff. Nominations may be made by members of the administrative staff, students, faculty, or classified staff. The selection of the award recipient will be made by a committee of administrative staff representing each of the Vice Presidential and Presidential areas. Selection will be made on the basis of the information supplied through the nomination process. Additional information and support over and above that listed in the Criteria Sheet are welcome.

A nomination form and criteria form are enclosed. Additional forms are available in the Administrative Staff Personnel Office, College Park Building, Faculty Senate Office, McFall Center, University Union Information Desk, and the University Bookstore. *Please note that the prominence of the University position held by the nominee will not be considered in the nomination process or considered in the selection process.* All nominations should be submitted to Gary Swegan, Office of Admissions, no later than five o'clock **July 8, 1994.**

The 1994 Michael R. Ferrari Award

I. Nominee

Name _____

Title _____

Campus Address _____

II. Nominator

Name _____

Title _____

Campus Address _____

Phone _____

Administrative _____ Faculty _____ Student _____ Classified _____

III. Please include additional letters of reference from three other individuals for your nominee.

IV. A letter of support must accompany this nomination form. Resumes are not necessary. On an additional piece of paper(s) please describe how long and in what capacity you have known the nominee and, after referring to the criteria sheet, describe the qualities the nominee possesses on the human dimension and at least one of the listed three criteria. Please keep in mind that the **SELECTION OF THE AWARD RECIPIENT WILL BE MADE ON THE BASIS OF THE INFORMATION SUPPLIED.** The nomination form must be received in the office listed below no later than July 8, 1994. Late submissions will not be considered. Be sure that all additional pages are attached to the nomination form.

*Gary D. Swegan
Office of Admissions
by July 8, 1994*



Ferrari Award Committee
June 1, 1994
Office of Admissions Conference Room

1. Tentative timeline approval / revisions
2. Distribution to campus locations
3. Solicitation of past year nominations
4. Mailing to Deans/Dept. Chairs with Administrative staff subordinates
5. Other issues from past selections:
 - Nomination of a committee member
 - Non-selected nominees
 - Part-time administrative staff
 - Communication from committee to non-selected nominees
6. Selection sheet review and revision
7. Publicity
8. Next meeting



Bowling Green State University

Intercollegiate Athletics
Bowling Green, Ohio 43403-0030
(419) 372-2401
Fax: (419) 372-6015

July 5, 1994

MEMORANDUM:

TO: Gary Swegan, Chair
Micheal R. Ferrari Award

FROM: Ken Kavanagh, Associate Athletic Director

SUBJ: Nomination for Ken Schoeni

Please find this correspondence as my request to nominate Ken Schoeni once again for the prestigious Michael R. Ferrari Award. Although I would like to have the paperwork that I submitted last year utilized, please find the following as additional information to update my support of Ken's nomination.

As you may be aware, Ken "retired" as of September 1st. Retained since that date on a "consultant" basis, one would be hard pressed to differentiate between Ken the retiree/consultant and the role he has been fulfilling for the last 30 years at BGSU. Fortunately, due to his cottage in Michigan, he has afforded himself some respite. Therefore, instead of working his previous 60-70 hour work week, he has only eased into a 40-50 hour schedule.

Having previously served on the Ferrari Award Committee, I certainly understand how many qualified and outstanding nominations for this award are presented. Likewise, it is easily accepted how past recipients have distinguished themselves in both their own areas of expertise, as well as by getting involved to significantly contribute to the University community at large. However, for whatever reason, I also believe that individuals such as Ken Schoeni have been unfortunately overlooked in the past. In no way a slight to the terrific individuals who have rightfully been chosen over the years, I just personally do not believe the behind-the-scenes people like Ken have been as easily afforded the same avenue for recognition. Yet, as we all know, it is these same nuts and bolts men and women who are the heart and soul of what BGSU is and represents.

Please let me know if I can add anything further to Ken's candidacy.

KK/lc

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KEN SCHOENI'S ACHIEVEMENTS & ACTIVITIES

- * Creation of the "Back" 9 holes of Forrest Creason Golf Course.
- * The installation and maintenance of the irrigation and drainage systems for the entire Athletic Department and Intramural outdoor fields.
- * Development of the paved Parking Lot and various Cart Paths and safety railings for the Golf Course.
- * Stone gravel to improve the Golf Course Pond areas.
- * Pilot of private plane for numerous department-related situations (meetings, on-site reviews, contests, recruiting, etc.) which results in substantial cost and time savings for our budgets and employees.
- * Transformation of pick-up truck with a custom made cab that he built to allow for it to be used as a vehicle to transport our football equipment to away games. In turn, substantial annual savings are achieved given the fact that, unlike all other Universities, we are not required to rent or purchase much costlier alternative transportation.
- * In lieu of funding, he has hand-built numerous equipment for our teams (batting cages, hoists, towers, etc.)
- * Equipment truck driver/Assistant Equipment Manager for away football games (although not in job description and without extra compensation)
- * On-site maintenance "expert" for all home contests (electrical, mechanical, sound system work)
- * Consultant at National Turf Conferences.
- * Receptient of the Ohio Turf Grass Association's 1991 Award for Professional Excellence.
- * Doyt Perry Outing & Athletic Hall-of-Fame committees.
- * Bowling Green City Fireworks committee
- * Wood County Airport Advisory Committee
- * Advisor to various local high schools & municipalities on irrigation & field maintenance matters.
- * Consultant/Advisor on the Pee Wee Park project.
- * Regional Manager of Ohio High School Athletic Association Boys Basketball Tournament.

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It is indeed with great pleasure that I nominate Ken Schoeni for the 1993 Michael Ferrari Award. A gentleman of many talents and numerous accomplishments, there is absolutely no doubt in my mind that Ken exudes all the fine qualities that the selection committee is looking for.

Friend and colleague of Kenny, we have shared an office since my arrival at the University six years ago. In addition, our job responsibilities entail constant interdependence in order to successfully fulfill the various facility and game management-related duties to which we are assigned.

Under these circumstances, I have consistently observed Kenny exhibit on a daily basis, to the many diversified constituencies that comprise the BGSU environment, the strong qualities that are necessary, to not only make him a most worthy candidate for this prestigious Award, but more importantly, help manifest what makes our campus atmosphere so special and unique.

Having provided over 28 years of distinguished service to the entire Bowling Green community, I believe it almost impossible to truly measure how valuable an asset Ken Schoeni's contributions have been to our Athletic Department, the University as a whole, and the City of Bowling Green in general.

A bottom-line person, Ken Schoeni always gets the job done. PERIOD. With no job too big or too small, he consistently places the needs of presenting a good image, event preparations, and maintaining safety standards, above his personal time whenever necessary. For this reason, it appears quite often, that he is almost never off the clock, as he is forever "changing hats".

Complimenting his normal supervisory role of the Athletic Department's maintenance staff - Without additional compensation, Ken also undertakes numerous other responsibilities, each of which are accomplished in the same outstanding fashion.

Perhaps no better example can be given of his work ethic than the fact that not long ago - despite two surgeries over the course of a two month period - he missed only a total of 4 days of work. And - if it wasn't for his Doctor's and wife Rita's orders, he most likely would have cut that down to the 2 days he was operated on!

The consummate behind-the-scenes glue to many areas of our operation. Ken is most often the first to arrive at an event and the last to leave. He is usually so occupied repairing football coaches' headsets, sound systems, etc., that he rarely gets the chance to watch an entire game. However, when he does, the competitiveness in this former star athlete from Beloit is very apparent on every snap, pitch, shot, or play as he encourages our teams on.

Much more importantly though to our coaches and athletes, is the daily support he gives them, by virtue of his unendless upkeep of our outdoor fields. To Ken's credit, BGSU's playing and practice fields are constantly praised by BG and visiting coaches alike, as among the finest in the nation. In fact, as we have traveled throughout the country to such high-profiled schools such as Ohio State, Penn State, Arizona, and Navy, never has a trip gone by without someone mentioning how "Kenny's fields" are just as good if not better. Moreover, I understand that it has been said correctly that - the reason Toledo's Glass Bowl doesn't have grass, is that they are afraid that they could never equal the surface that the Falcons can showcase to recruits!

In addition to his outstanding work on our fields, among the most notable of the other various projects where Ken's considerable talents have improved the overall efficiency of the University, are those connected with enhancements of his "baby" - the Forrest Creason Golf Course. In particular, his creation of the "Back" 9 holes and the development of the paved parking lot are just two of the more visible improvements to which he has played a major role (please find attached a list of achievements).

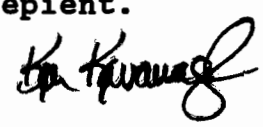
Despite all these accomplishments, and many others too numerous to mention, Ken Schoeni is most noted for, and I am sure proudest of, the personal attributes that he brings to BG.

Devoted husband and father of 5, including 3 BGSU graduates, Ken's family ties and years of service help foster why so many feel he rightfully belongs within the select circle of those who, if cut, are supposed to "bleed brown and orange".....

Supervisor of numerous BGSU students at the Golf Course and other athletic areas, Ken quite easily relates to - and is well respected by this younger generation - not to mention the high admiration he has earned over the years by his staff and core of peers for his diligence and superior results.

Equally of significance is Ken's constant daily interaction with our student-athletes. Revered for his talents, support, and enthusiasm, "Mr. Schoeni" as he is affectionately known, is highly involved in one fashion or another in the development, enjoyment, and safety of the vast majority of Falcon athletes.

In conclusion, it is a great honor just to know and work beside such a fine gentleman, and I am extremely proud to nominate him to be chosen, in his retirement year, as the 1993 Ferrari Award receipient.



The 1994 Michael R. Ferrari Award

I. Nominee

Name KEVIN SCHOENI

Title ASST. TO THE ATH. DIR.

Campus Address ATH. DEPT.

II. Nominator

Name FRAN VOLL

Title ASSOC. AD

Campus Address ATHLETICS

Phone 372-7062

Administrative ☒ Faculty ☐ Student ☐ Classified ☐

III. Please include additional letters of reference from three other individuals for your nominee.

IV. A letter of support must accompany this nomination form. Resumes are not necessary. On an additional piece of paper(s) please describe how long and in what capacity you have known the nominee and, after referring to the criteria sheet, describe the qualities the nominee possesses on the human dimension and at least one of the listed three criteria. Please keep in mind that the **SELECTION OF THE AWARD RECIPIENT WILL BE MADE ON THE BASIS OF THE INFORMATION SUPPLIED.** The nomination form must be received in the office listed below no later than July 8, 1994. Late submissions will not be considered. Be sure that all additional pages are attached to the nomination form.

Gary D. Swegan
Office of Admissions
by July 8, 1994



The 1994 Michael R. Ferrari Award

I. Nominee

Name KEN SCHOENI

Title ASST. TO THE DIRECTOR OF ATHLETICS

Campus Address STADIUM

II. Nominator

Name KEN KAVANAGH

Title ASSOCIATE ATHLETIC DIRECTOR

Campus Address STADIUM

Phone 2-7054

Administrative ☒ Faculty ☐ Student ☐ Classified ☐

III. Please include additional letters of reference from three other individuals for your nominee.

IV. A letter of support must accompany this nomination form. Resumes are not necessary. On an additional piece of paper(s) please describe how long and in what capacity you have known the nominee and, after referring to the criteria sheet, describe the qualities the nominee possesses on the human dimension and at least one of the listed three criteria. Please keep in mind that the **SELECTION OF THE AWARD RECIPIENT WILL BE MADE ON THE BASIS OF THE INFORMATION SUPPLIED.** The nomination form must be received in the office listed below no later than July 8, 1994. Late submissions will not be considered. Be sure that all additional pages are attached to the nomination form.

Gary D. Swegan
Office of Admissions
by July 8, 1994





Bowling Green State University

Vice President for Student Affairs
Bowling Green, Ohio 43403-0140
(419) 372-2147

July 7, 1994

Gary Sweegan
Office of Admissions
BGSU

Dear Ferrari Committee Members:

I would like to take this opportunity to nominate Mr. Ken Schoeni for the Michael R. Ferrari Award. Ken is currently the Administrative Assistant for the Intercollegiate Athletic Department, more specific, he is the individual who directs and is the master planner and care-taker for all grounds evolving around athletics.

I have had the opportunity and pleasure of knowing Ken over the past several years as a full-time staff member within the Intercollegiate Athletic Department, as a colleague, but most importantly as a friend. I can state without reservation that there are few other professionals with whom I have come in contact within such a short period of time that I respect more for adherence to principles and a strong work ethic. Ken is extremely intelligent, of high moral and ethical character, very personable, and gets along well with student-athletes, administrators and staff alike.

During his employment within the Intercollegiate Athletic Department on campus, Ken has demonstrated numerous outstanding qualities in his position as Administrative Assistant. To exemplify this point, a characteristic that has impressed me most about Ken is his organizational abilities. As an administrator in the Falcon Athletic Program, Ken has been effective in his knowledge and work experience in care and maintenance of all athletic facilities, Forrest Creason Golf Course, set-up/take-down for all athletic events, total supervision for high school basketball tournaments, etc. Ken's knowledge of field care is widely respected at the national level. Ken effectively delegates responsibility to his subordinates, thus making the entire effort of the Intercollegiate Athletic Management a first-class operation. It is apparent to me and other athletic administrators and staff that Ken has been sensitive to, a follower of, and a believer in the philosophy of the program which he is administering.

Ken has also taken a very professional approach to his role as a supervisor of a large student labor force that assists in the staging of intercollegiate athletic events. He is accurate in his record keeping and has been creative in attempting to stay within budgetary guidelines.

Ken is effective in communications with a variety of populations, whether it be students, coaches, educators, administrators or the non-event related public. It is apparent to anyone who has come in contact with Ken that he is a solid individual who demonstrates positive human relation skills.

Ken is a person with a rare blend of perception in people skills. I believe he will be an excellent individual to receive the Ferrari Award and thank you in advance for your consideration of him.

Sincerely,

Ron Zwiernie
Interim Vice President
for Student Affairs



The
Falcon
Club

BOWLING GREEN STATE UNIVERSITY

July 7, 1994

To Whom It May Concern:

Please accept my recommendation of Ken Schoeni to be awarded the 1994 Michael R. Ferrari Award.

Ken has long been a tremendous force "behind the scenes" at the Athletic Department. Any credit, awards or distinction placed upon our athletic program can largely be credited to the tremendous support, hard work, and backing from Ken Schoeni. It is well known throughout the collegiate athletic scene that BGSU is blessed with great facilities especially our turf areas that Ken and his crew have been overseeing. No doubt, Ken Schoeni has long been a leader in his profession and has earned the respect of people within his profession throughout the country.

It's hard to imagine someone within our administrative staff that is more deserving as I nominate him to receive our prestigious award.

Thank you for your consideration of Ken Schoeni.

Sincerely,

Fran Voll
Associate Athletic Director

jk

The 1994 Michael R. Ferrari Award

I. Nominee

Name Larry J. Weiss

Title Director, Alumni Affairs and Associate Vice President

Campus Address Mileti Alumni Center

II. Nominator

Name Sabrina White, Amy Cole, Cindy Oxender

Title Assistant Directors, Alumni Affairs

Campus Address Mileti Alumni Center

Phone 372-2701

Administrative X Faculty _____ Student _____ Classified _____

III. Please include additional letters of reference from three other individuals for your nominee.

IV. A letter of support must accompany this nomination form. Resumes are not necessary. On an additional piece of paper(s) please describe how long and in what capacity you have known the nominee and, after referring to the criteria sheet, describe the qualities the nominee possesses on the human dimension and at least one of the listed three criteria. Please keep in mind that the **SELECTION OF THE AWARD RECIPIENT WILL BE MADE ON THE BASIS OF THE INFORMATION SUPPLIED.** The nomination form must be received in the office listed below no later than July 8, 1994. Late submissions will not be considered. Be sure that all additional pages are attached to the nomination form.

*Gary D. Swegan
Office of Admissions
by July 8, 1994*





Bowling Green State University

Office of Alumni Affairs
Mileti Alumni Center
Bowling Green, Ohio 43403-0054
(419) 372-2701
FAX: (419) 372-7697
Cable: BGSUOH

July 8, 1994

To the Michael R. Ferrari Award Committee:

In a business where loyalty, innovation and initiative are held in the highest regard, Larry Weiss has established himself as a forerunner. From Bowling Green to Boston, Phoenix to the Philippines, his well-polished style has earned him the respect as a top-notch executive in the field of alumni relations.

He has been extremely active in the alumni profession, serving as a chair to four CASE conferences, a faculty member at nine district conferences, and editor for a first-ever specialty publication. Because of his national recognition, Larry was chosen as one of three alumni directors in the United States to train Filipino educators in alumni administration.

Larry's national recognition would not have come without success within the University. Under his direction several programs were initiated including the BGSU Parent's Day Show in 1976 and the University's largest student fund raiser with the support of the Undergraduate Alumni Association. His other past achievements include working on the \$2.2 million fund-raising campaign to build the alumni center, chairing the University's 75th Anniversary Celebration, organization of the University Parents Club, and leading the Senior Challenge Class Gift program - all while maintaining day-to-day operations of the alumni center.

As alumni affairs employees, we are well aware of the time, dedication and devotion which is necessary to succeed as an alumni director. Seven-day work weeks, 12-hour days and long-distance travel all must be managed while time with families and friends is often sacrificed.

But Larry's job dedication flows into his personal life, enabling him to make the most of his free time by spending it with his family, his church and volunteer organizations. He is currently active with Oak Meadows Architectural Review Committee and St. Mark's Lutheran Church. He is a past member of Bowling Green Junior University-Town Organization, the Mayor's Committee on City Income Tax Passage and was a host for American Cancer Society's Wood County Wine and Cheese Fund Raiser. He was also listed in 1992-93 Who's Who Worldwide.

July 8, 1994

p.2

Larry exhibits the tenacity, drive and ambition to succeed in his endeavors, never getting down when the going gets rough. In 1993 alone, he was without four staff members due to illness, maternity leave and career advancement. But he was still able to plan a successful homecoming, an Alumni Board of Trustees Meeting, away sporting events and the Distinguished Alumnus Recognition Dinner.

One might think Larry is so involved in his profession and various community activities that he is likely to be removed from the everyday aspects of life. However, he never misses an opportunity to recognize holidays, birthdays, and special events, and is the first to acknowledge others for their good deeds and accomplishments.

To say we have known Larry through his career at EGSU would be unfounded; combined, we have served the University barely more than 25 months. But as experienced business professionals, we are able to pinpoint an excellent leader, motivator and communicator when we see one. Larry is all of those things, and much more.

To know Larry as a professional is to know him as a person. His ambition, caring nature and loyalty to the University make him an excellent candidate for the Michael R. Ferrari Award.

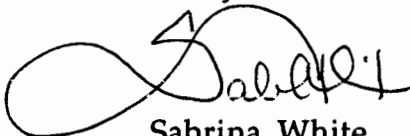
Sincerely,



Amy Cole



Cindy Oxender



Sabrina White
Assistant Directors
Alumni Affairs



NORTHWEST OHIO EDUCATIONAL TECHNOLOGY FOUNDATION

INSTRUCTIONAL TELEVISION CENTER
TAPE DUPLICATING CENTER
MEDIA CENTER
COMPUTER RESOURCE CENTER

WBGU-TV

BOWLING GREEN STATE UNIVERSITY
245 TROUP STREET
BOWLING GREEN, OHIO 43403-0061
419-372-7033 FAX: 419-372-7040

June 21, 1994

Mr. Gary D. Swegan,
Chair
1994 Michael R. Ferrari Award
Office Of Admissions
Bowling Green State University

Dear Mr. Swegan,

As one who twice served as chair of the Michael Ferrari Award I consider this award to be one of the highest honors given to a member of the Bowling Green State University Administrative Staff. It is therefore, with the greatest pleasure that I have the opportunity to write this letter in support of Larry Weiss as a nominee of the 1994 Ferrari Award.

I have known and admired Larry personally for over 20 years as an alumni and employee of this university. It has been through my 15 years of work with the BGSU Alumni Association that I have had the opportunity to work with Larry professionally and have come to view him as one of the most dedicated, hard working, conscientious and respected individuals on this campus.

In reviewing the criteria of the Ferrari Award I feel Larry "hits every mark" many times over. I have watched Larry's innovation and initiative as he has adjusted to budgets cuts and to staff and administrative changes. Each time he has assessed and reassessed the goals and tasks of his office and redirected resources and staff and has personally take on additional responsibilities to insure the continuation of the high caliber of services indicative of the BGSU Alumni Office and Alumni Association.

Larry's innovative ideas for directing the Alumni Office has made him one of the most respected alumni directors in Ohio and the nation and with his recent trip to the Philippines, he now has received international recognition as well, all of which brings outstanding credit to Bowling Green State University.

As for his performance, in my opinion, no one represents BGSU more faithfully more effectively or more positively than Larry Weiss. This is due not only to his dedication to the job but for the love and commitment he has for this University. I cannot remember a BGSU athletic event, reception, dinner or occasion when Larry has not been present, always greeting everyone in his warm and genuine manner.

Through my four years on the Alumni Board of Trustees I watched Larry support the relationship with the University community. At each of the three annual meetings Larry arranged to have a member of the University faculty or staff speak to the Board about their role with the University. At each of these meetings Larry also arranged for the Alumni Board to tour a different area or facility on the campus to learn more about their contributions to the University. These experiences provided the Board with a better understanding and appreciation of their ever-changing alma mater.

I have long admired Larry's association with his staff. He works closely with them in establishing their individual responsibilities and then steps back to allow them to do their job and is there to encourage and support their ideas and innovations. I have never seen Larry acknowledged for his successes that he doesn't immediately give the credit to his staff and support of the administration and alumni.

I had the privilege of knowing Mick Ferrari and I respected him highly and valued all that he did for this University during his tenure. I was very pleased when the Administrative Staff Council voted to establish this award. I know the criteria they have religiously protected as the measure for this award - to honor someone that best exemplifies Mick and what he stood for. I can't think of anyone that better fits those standards than Larry Weiss.

Sincerely,



Sally Blair



Bowling Green State University

Vice President for
University Relations
Miles Alumni Center
Bowling Green, Ohio 43403-0050
(419) 372-2708
Fax: (419) 372-7697

July 1, 1994

TO: The Michael Ferrari Awards Committee

It is a pleasure for me to write this letter of support for the nomination of Larry J. Weiss for the Michael R. Ferrari Award. During Larry's twenty year tenure at Bowling Green State University, he has implemented programs which have become well recognized throughout the country. Innovative programs include: an Alumni Board of Trustees, a Legislative Advocacy Program, various alumni scholarship awards, two student groups and the development of their projects and various creative publications.

Larry cares a great deal about Bowling Green State University and is a tremendous ambassador for the University. It is not unusual for alumni, community members and faculty and staff to comment how Larry seems to "bleed orange and brown." His loyalty to the institution is noted by many.

Although Larry is loyal to BGSU and always seems to go "above and beyond," he also finds time to better the alumni profession in general by assisting with conferences and communicating innovative ideas with alumni directors all over the United States on a regular basis. It is no wonder that he was asked to recently present at the first-ever Alumni and Development Conference held in the Philippines this past year.

Additionally, Larry finds time to become involved with his community and participates in such activities as a scripture reader, usher and greeter for his church. The Wood County American Cancer Society was also a benefactor of his generosity when he and his wife hosted over 175 donors at their home for a wine and cheese reception.

I know that the Ferrari Selection Committee has a difficult decision ahead. I wish the committee the best possible selection and conclude by saying that I believe Larry J. Weiss would make an excellent addition to the list of Ferrari Award winners.

Sincerely,

A handwritten signature in cursive script that reads "Phil".

Philip R. Mason
Vice President for University Relations

PRM/mls

July 1, 1994

Mr. Gary Swegan
Chair, 1994 Michael R. Ferrari Award
Office of Admissions
Bowling Green State University
Bowling Green, OH 43403-0373

Dear Mr. Swegan,

It is my distinct privilege to recommend Larry Weiss as the 1994 recipient of the Michael R. Ferrari Award. I have known Larry for more than fifteen years as the Director of Alumni Affairs and I have worked closely with him the last three years as a member of the Alumni Board of Directors.

After working closely with Larry on the Alumni Board, I know of no other person who is as selfless, caring, and sensitive of the needs of others. He has as his main concern pleasing over 100,000 alumni and keeping them informed of the progress of the university so they will maintain a close relationship with their alma mater. Larry spends endless hours promoting Bowling Green State University to future alumni and their parents.

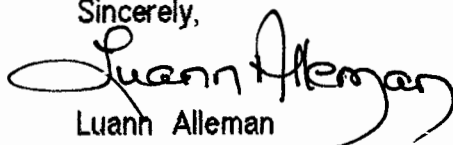
The phrase "above and beyond" suits Larry Weiss to a tee. He is always available when needed for an alumni function and plans many functions for alumni at away sporting events. As a host for the Las Vegas Bowl he out did himself making sure everyone was having a good time and felt included in all the activities. He continues to give 120% whether at Bowling Green or on the road.

Because of his success in running alumni functions, he has been asked to speak at and lead conferences here in the states and abroad concerned with alumni relationships. Everyone in alumni work has heard of Larry Weiss from Bowling Green State University and therefore he is putting Bowling Green on the map as an outstanding institution which is concerned about its alumni as well as current students.

Within the last year he has led the Alumni Board in setting up a placement service for alumni who have been displaced in the job market. This service will benefit the alumni who are looking for employment as well as bringing funds to the university.

I am asking that the committee give Larry Weiss strong consideration in the selection of the 1994 Michael R. Ferrari Award.

Sincerely,


Luann Alleman

June 28, 1994

To Whom It May Concern:

I have been asked to write a letter in support of Mr. Larry Weiss who is being nominated for the Michael R. Ferrari Service Award. I have known Larry for over 30 years while he has been in Bowling Green.

From my observation, Larry Weiss has developed the Bowling Green State University Alumni Center into a model for many other Universities to copy. Positive changes have occurred under his leadership to enhance and promote the University and its alumni. Evidence of this fact is the request for Larry Weiss' expertise at seminars and national workshops, including an invitation to travel as far as the Phillipine Islands. He has not only been a speaker at these many workshops, but also an effective organizer and planner in putting the programs together.

It is obvious when one reviews the Alumni magazine that Larry Weiss is a creative and innovative director. Programs are not allowed to remain constant. He is continuously searching for new ways and ideas to promote University activities which alumni can look to with pride and appreciation for the years they spent at Bowling Green State University. In addition, he spends many hours traveling around the United States meeting with fellow alumni wherever they may be.

Special projects from the Alumni Center are a must in Larry Weiss' eyes. For example, he was responsible for establishing the "finals week survival kits" which are delivered to on campus students. He is willing to go above and beyond with his own time and energy to meet the needs of both the present student body as well as those who have graduated throughout the years. Just directing the many volunteers who are a part of alumni programs everywhere would be a huge task. Most projects will find Larry as one of the participants.

From my viewpoint, and since I am not a Bowling Green State University graduate, one of the major contributions Larry Weiss makes daily to the City of Bowling Green and surrounding communities is fostering and promoting the University to its residents. He is respected in the community because of his leadership and interest in local affairs. In my opinion, Larry Weiss does more on a daily basis to promote Bowling Green State University in the immediate area than any other person involved in University work. He does this, not just because he is the Alumni Director, but because of the positive attitude and personality he reflects within the community. He is often called on to speak to groups in the city of Bowling Green and throughout Northwest Ohio. His ability to interact with the many publics required as an alumni director is a definite plus for Bowling Green State University.

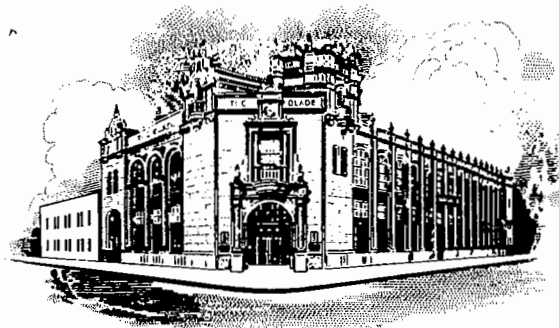
Another of Larry Weiss' major strengths is his ability to work with people. A harmonious relationship exists within the alumni center staff. He has an open and caring attitude and is sensitive to the problems and interests of the people around him. Not only can he provide direction, but willingly accepts the ideas and suggestions of his colleagues. His highly energetic work attitude is reflected in those people who work with him.

In my opinion, Larry Weiss is highly deserving of any award the University might provide, but particularly the Michael R. Ferrari Award because his service to the University is unbounded and unlimited on a daily basis. I would highly recommend that the selection committee and Bowling Green State University give him strong consideration for this Service Award.

Sincerely,

Charles D. Mayers

Charles D. Mayers
Assistant Superintendent (Retired)
Bowling Green City Schools



THE BLADE

One Of America's Great Newspapers

541 Superior Street, Toledo, Ohio 43660
419/245-6000

June 1, 1994

OFFICE OF THE EDITOR

Gary Swegan, Chairman
Michael R. Ferrari Award Committee
Administrative Staff Council
Bowling Green State University

Dear Mr. Swegan:

I am honored to add my enthusiastic support to the nomination of Larry Weiss for the Michael R. Ferrari Award.

I can probably claim to know Larry longer than anybody else in the university community. We were fellow journalism students and fraternity brothers together at BGSU in the mid-1960s. And from that time to this, I have always known Larry to be a person whose loyalty and dedication to the university are limitless.

It is customarily an administrator's lot to work long hours, and walk that extra mile, without much public recognition, and that certainly is true in Larry's case. In fact, he has labored so long and so well on the alumni association's behalf, that he is recognized nationally as a leader in his field. Recently he lectured in the Philippines, as a guest of the Filipinos, on a subject he knows and loves: alumni relations.

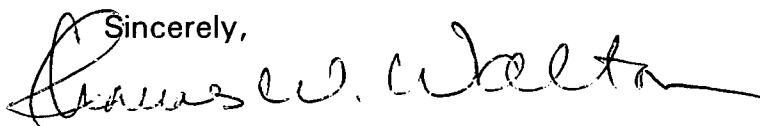
Your award's criteria and Larry's accomplishments are a perfect match.

INNOVATION AND INITIATIVE. Virtually all of the exciting programs launched by the alumni association over the last several years have been at Larry's initiative. The annual summer leadership conference for alumni chapter leaders is a national model. As for resourcefulness, few university administrators labored so well under more adverse conditions than Larry did last year, when all three of his top assistants left the university for other opportunities. Yet thanks to the hard work of Larry and his remaining staff, the good work of the alumni association continued without interruption.

PERFORMANCE. By any measuring stick, Larry's performance has been outstanding. The alumni association has never been stronger, or had more chapters, including two in other nations, with a third overseas chapter soon to come. And never before have there been so many enthusiastic alumni willing to stand up for their alma mater. The huge pool of applicants to serve on the BGSU Alumni Association Board of Trustees is proof of that.

RELATIONSHIP WITH UNIVERSITY COMMUNITY. After four years on the Alumni Board of Trustees, I was amazed at Larry's easy camaraderie and inter-relationships within the university family. Our board meetings were made even more informative because of the presentations he arranged by his friends and colleagues on the faculty and staff. He also has served with distinction on various search committees, most recently for the Admissions Office.

I am impressed by the list of past recipients of the Ferrari Award. But I am equally persuaded that Larry Weiss belongs in their company.

Sincerely,


Thomas W. Walton



Bowling Green State University

Office of Public Relations
Bowling Green, Ohio 43403
(419) 372-2616
Fax: (419) 372-2617

July 7, 1994

MEMORANDUM

TO: Michael R. Ferrari Award Committee

FROM: Clif Boutelle, Public Relations

RE: Nomination of Larry Weiss

It is with great pleasure that I submit this memorandum to support the nomination of Larry Weiss, director of alumni affairs, for the Michael R. Ferrari Award.

I have worked closely with Larry for many years and have always been greatly impressed with the qualities he exhibits which are coincident with the primary criteria used to determine the annual Ferrari Award recipient; namely a "genuine sensitivity to others by showing an open, caring attitude" and being "attentive to the growth and development of the University."

It is not stretching it to say that Larry is one of the premier alumni directors in the country and as such brings a great deal of recognition to Bowling Green State University. I have heard alumni directors at numerous other universities comment about Bowling Green's "outstanding alumni program" and specifically about the role Larry Weiss has played in making Bowling Green a major player in alumni circles. He is frequently invited to serve as a guest lecturer at national alumni meetings and earlier this year was one of three alumni directors asked to travel to the Philippines to train college personnel in that country on how to create alumni programs. Larry Weiss is held in high regard throughout the country, a recognition that reflects favorably on Bowling Green.

Few people are aware of the huge amounts of personal time that Larry spends in promoting Bowling Green. In addition to attending numerous alumni chapter meetings around the state and country (which is part of his job), he frequently accepts invitations from faculty, staff, students, alumni and off-campus organizations to speak at various meetings, dinners, etc. (which is not part of his job). He is indeed an excellent goodwill ambassador for Bowling Green. A few years ago, when the state's deteriorating budget situation threatened higher education, he organized a group of alumni "Legislative Advocates" to lobby state senators and representatives on behalf of Bowling Green and the other

Michael R. Ferrari Award Committee
July 7, 1994
Page Two

Few are also aware of the efforts Larry makes on behalf of faculty and students to provide funding to support programs, special projects and scholarships through the Alumni Association. For example, when the political science department wanted to sponsor an alumni lecture series, it was Larry who provided encouragement and assisted with the funding. He is receptive to requests from faculty, staff and students to assist with their programs and has helped to arrange funding of special projects in nearly all the colleges and other areas of the University. Another example is how he helped Fact Line obtain a set of reference books.

He has also initiated an alumni endowment program to insure that some events that are important to faculty and students (e.g. the Master Teacher Awards) are permanently funded. He has been involved in the creation of the Undergraduate Research program as well as many student scholarships. He has initiated several other efforts including the Alumni Legacy Scholarships for the sons and daughters of alumni and the annual Accomplished Graduate program. He was largely responsible for alumni chapters creating their own scholarships to award to students. For years he directed the Outstanding High School Juniors program, which honored and gave scholarships to top students from nearly every northwest Ohio high school; an effort which created a great deal of good will for the University. (Unfortunately, the program was dropped as a cost saving move.) He also produced for many years the annual Parents Day Show which brought major stars and groups to Bowling Green to entertain students and their parents. He and his wife, Fran, frequently host students at their home for dinners and parties.

There are other instances where Larry has been instrumental in creating programs that assist faculty and students. I hope the few examples I have cited will provide a general idea of the many contributions Larry makes to the campus community.

He has spent his entire career tirelessly promoting Bowling Green, its academic programs, faculty, staff and students. Larry Weiss is indeed a valuable Bowling Green resource and to honor him with the Ferrari Award would be truly fitting and deserving.



Bowling Green State University

Attn: John Martin

28

*Sample which
did for
Phil*

Office of Alumni Affairs
Mileti Alumni Center
Bowling Green, Ohio 43403-0054
(419) 372-2701
FAX: (419) 372-7697
Cable: BGSUOH

July 1, 1994

*thanks for your
help! Andy*

TO: The Michael Ferrari Awards Committee

It is a pleasure for me to write this letter of support for the nomination of Larry J. Weiss for the Michael R. Ferrari Award. During Larry's twenty year tenure at Bowling Green State University, he has implemented programs which have become well recognized throughout the country. Innovative programs include: an Alumni Board of Trustees, a Legislative Advocacy Program, various alumni scholarship awards, two student groups and the development of their projects and various creative publications.

Larry cares a great deal about Bowling Green State University and is a tremendous ambassador for the University. It is not unusual for alumni, community members and faculty and staff to comment how Larry seems to "bleed orange and brown." His loyalty to the institution is noted by many.

Although Larry is loyal to BGSU and always seems to go "above and beyond," he also finds time to better the alumni profession in general by assisting with conferences and communicating innovative ideas with alumni directors all over the United States on a regular basis. It is no wonder that he was asked to recently present at the first-ever Alumni and Development Conference held in the Philippines this past year.

Additionally, Larry finds time to become involved with his community and participates in such activities as a scripture reader, usher and greeter for his church. The Wood County American Cancer Society was also a benefactor of his generosity when he and his wife hosted over 175 donors at their home for a wine and cheese reception.

I know that the Ferrari Selection Committee has a difficult decision ahead. I wish the committee the best possible selection and conclude by saying that I believe Larry J. Weiss would make an excellent addition to the list of Ferrari Award winners.

Sincerely,

Philip R. Mason
Vice President for University Relations

PRM/mls



Bowling Green State University

29
Department of German, Russian
and East Asian Languages
Bowling Green, Ohio 43403-0219
(419) 372-2268
Fax: (419) 372-2571

June 25, 1994

Subject: In support to the nomination of Mr. Jeff Grilliot as a candidate
of the MICHAEL R. FERRARI AWARD recipient

I am writing to support the nomination of Mr. Jeff Grilliot, Director of International Student Program at Bowling Green State University, as a candidate of the MICHAEL R. FERRARI AWARD recipient. Mr. Grilliot has been in this position, a full-time administrator on non-faculty contract employment, for many years. He has exhibited exceptional performances and demonstrated an emphasis on the human dimension, which are in accordance with the merit of MICHAEL R. FERRARI AWARD.

Mr. Jeff Grilliot has exhibited exceptional performances in his work of his office. As the director of the international student program, Mr. Grilliot has strengthened BGSU's attraction to the world students by taking time off and touring various countries over the years. Thanks to his untiring effort, the enrollment of international students has remarkably risen. In turn, the increasing attendance of international students has certainly promoted the international awareness university wide. Mr. Grilliot has also successfully performed the leading role in organizing his office to help the international students on campus in many ways. For example, the student health insurance plan, the World Students Association activities, and the international student orientation workshop are all conducted effectively with visible improvement every year. I myself worked in the office of the International Student Office in the summer of 1992 and was impressed by Mr. Grilliot's commitment to the growth and development of the internationalization of the University.

Mr. Jeff Grilliot has also demonstrated an emphasis on the human dimension in his life and work. He exhibits a genuine sensitivity to others by showing an open, caring attitude. Whenever, an international student has a car accident, Mr. Grilliot works day and night to contact the parents, to inform people and departments concerned, and to give advise to the student involved. When the former USSR was in the civil conflict, Mr. Grilliot immediately wrote a letter of concern to the exchange Russian students on campus, inquiring their difficulties. Once when I was the Chair of the Chinese Students and Scholars Association, Mr. Grilliot had a long talk with me about helping a Chinese post-doctor student in the street. I was deeply touched by his sincere caring attitude and sensitivity to ordinary human beings in need of help.

In support to the nomination of
Mr. Jeff Grilliot

Page 2

In addition to the exceptional performances and open, caring attitude on the human dimension, Mr. Jeff Grilliot has demonstrated his ability of initiation, his willingness to accept additional responsibilities, and his effective interact with faculty, staff and students in the University.

Mr. Grilliot is always resourceful of new ideas. For example, he thought of using patrician to give every staff member an 'office' to work in. Thus, he provided work privacy to each of his staff members without spending too much money or asking the University for more rooms.

Mr. Grilliot's office is obviously short of hands. In spite of his already tight responsibilities, he goes out of his way to shoulder additional responsibilities, such as providing service to some of the procedures American students have to go through when applying to study abroad.

Mr. Grilliot is often seen busy running to committee meetings, attending international education consortium among Ohio universities and colleges and having conference with students. He seems to be one of the organizers of the serial speeches by international students at dinner conferences of Kawana Club. He once suggested interesting ideas to include in my speech at the meeting of Kawana Club, an organization of BG business circle, from which Mr. Grilliot invites investment into international education.

Mr. Grilliot's relationship with academic departments and other university sections is harmonious and effective. He seems to know all the department chairpersons and graduate and undergraduate advisors of respective departments. He is patient, understanding and cooperative in his business communication with other units or organizations of the university.

I, as a visiting scholar, an international student, a fellow graduate student of Mr. Jeff Grilliot's, unequivocally support the nomination of Mr. Grilliot as the candidate to the MICHAEL R. FERRARI AWARD. As a program director, his students praise him and his colleagues respect him. As a person he is a wise and generous friend. I believe that his exceptional performances and qualifications in his service to the University will be acknowledged accordingly.


Xuwei Wu
English/GREAL

To: The Awarding Committee
for the Michael R. Ferrari Award
Bowling Green State University

Dear Members of the Awarding Committee:

It is a great honor for me to be able to nominate Mr. Jeff Grilliot, Director of the International Programs Office, for the Michael R. Ferrari Award. Both as an international student at BGSU and as a board member of the World Students Association, I have been able to become very well acquainted with Mr. Grilliot's great commitment to the fulfillment of the mission of the International Programs Office within the framework of Bowling Green State University and even broader. In the capacity of the director of that Office, Mr. Grilliot has exhibited exceptional performances evidenced by excellent accomplishments in deepening and expanding the international programs which involve BGSU as well as in bringing to the university the most desired diversity of cultures and ideas which contributes, in turn, to the growth and development of the University.

I was amazed how comfortable and at home I felt as soon as I came to Bowling Green and I dedicate that to the great job done by the International Office which Mr. Grilliot directs. My concerns and worries shortly before coming to the U.S. (more specifically Bowling Green State University), the genuine concerns and worries of any would-be stranger in a foreign land, went away like a miracle. But, no. It was not a miracle. It was the work of Mr. Grilliot and his excellent leadership of his staff that made me and all the other international students feel quite at home and become acclimatized to BGSU and its functioning in a very short time.

Before long, I also realized that his contribution and commitment did not stop there, i.e. making us feel at home and getting us acclimatized to BGSU and its functioning. Actually, it had just begun. The exchange programs that BGSU has with various foreign universities, the development of a cultural diversity at the university which brings forth a qualitative increase in the various programs and the mutual understanding among students, and in a more general sense people, of various countries are the outcome of Mr. Grilliot's excellent and outstanding performance in directing the International Programs Office.

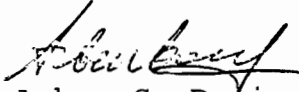
I have also been impressed by the fact that Mr. Grilliot is always there for the students, ready to help and able to provide a solution. In addition to that, his caring attitude makes you feel that it is a friend's or a father's care. His great ability to solve your problems and direct you in the proper route make you happy. Therefore, great respect and adoration is what the students feel towards him. On the other hand, as a member of the WSA, I and all the other members have always felt the presence of Mr. Grilliot and his useful advice and help. As a result, the Board has been able to successfully organize a variety of social and cultural activities that have helped use diversity as a means towards unity

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and understanding in the university community as well as better quality in the various programs at the university.

It does credit to the university to have Mr. Grillo at the head of the International Programs Office. I strongly believe that, among other things, his outstanding performance combined with the human dimension in him make him the very person who should be awarded the Michael R. Ferrari Award.

Sincerely,



Arben S. Doci
Philosophy Department
Bowling Green State University



Bowling Green State University

Office of the Associate Vice President for Research
and Dean of the Graduate College - (419) 372-2791
Research Services Office - (419) 372-2481
Bowling Green, Ohio 43403-0180
FAX: (419) 372-3559
Cable: BGSUOH

July 6, 1994

Dear Michael R. Ferrari Award Committee:

I am writing in support of Jeff M. Grilliot, Assistant Dean and Director of the Center for International Programs, for the 1994 Michael J. Ferrari Award. I have had the pleasure of knowing and working closely with Jeff for eleven years. He came to Bowling Green State University in January of 1983 as the Assistant Director of the Center for International Programs. His dedication, hard work, and expertise were the primary reasons for the change in his job title to Assistant Dean and Director for the Center for International Programs.

Jeff is one of the outstanding administrators at Bowling Green State University. He contributes immeasurably to the Center for International Programs which would definitely have difficulty operating smoothly without his resourcefulness. This observation is not intended to diminish the skill and dedication of the other staff working in the office, but to stress the importance of his administrative leadership. Jeff has completed numerous recruitment efforts while traveling extensively to Europe and Asia to expand opportunities for international students and programs at Bowling Green State University.

Jeff exhibits a high level of professionalism, a pleasant and friendly demeanor, as well as enthusiasm and esprit de corps for the University which make him a pleasure to work with as a colleague. It is exceptional people like Jeff that give Bowling Green State University a good reputation for being helpful and for providing outstanding service and assistance to students.

Jeff has continued the tradition of sponsoring the Annual International Dinner to recognize the many international students and their educational accomplishments. The purpose of the banquet is to bring faculty, students, and Bowling Green residents together. Many of these Bowling Green residents participate in the International Friendship Program serving as host families to international students enrolled at the University. Under Jeff's direction for the last eleven years, the banquet has been recognized for its diversity of international foods and cultural performances. Continued annual sellouts for the International Dinner are evidenced of its fine reputation.

Jeff Grilliot is indeed an ambassador of good will and deserves recognition for eleven years of outstanding service to Bowling Green State University. It is my pleasure to enthusiastically recommend Jeff M. Grilliot, Assistant Dean and Director of the Center for International Programs, for the 1994 Michael J. Ferrari Award.

Sincerely,

A handwritten signature in black ink, appearing to read "Winifred O. Stone", with a long horizontal flourish extending to the right.

Winifred O. Stone, Ph.D.
Associate Dean and Director
of Graduate Admissions

WOS:st



Bowling Green State University

Center for International Programs
Bowling Green, Ohio 43403-0029
(419) 372-2247
FAX: (419) 372-2429

July 5, 1994

Mr. Gary Swegan, Chair
Michael J. Ferrari Award Committee

Dear Mr. Swegan:

I would like to re-activate my nomination of Mr. Jeffrey M. Grilliot, Associate Dean and Director of the Center for International Programs, for the (1994) Michael J. Ferrari Award. I have known Jeff since August of 1989 when I was hired as the Assistant Director of the Center for International Programs.

Jeff is an exceptional student personnel administrator whose talents are many. Bright, gregarious, and energetic, he relates well to virtually everyone he meets - students, co-workers, and members of the University and civic communities. His commitment to the promotion of international awareness on campus and in the community can be seen in the number and variety of activities in which he is involved and which he directs.

Jeff is the proverbial "Idea Man," a walking center of creative resources. International students seem to have very unique and difficult problems---- financial, personal, and otherwise. Not only does Jeff always have time to talk to students (indeed, he goes out of his way to be available to students and staff alike), he also is one of the most diligent and persevering administrators I have ever known when it comes to finding a way to help a student. He knows and is known by the staff of every office on this campus and his knowledge of both human and material resources available to students is more than extensive. In addition, Jeff has well-established connections both in the community of Bowling Green and Toledo. He is an active member of his church, the Bowling Green branch of Rotary, and the International Institute of Toledo.

Jeff is creative in other ways as well. One of his recent ideas which is in the process of becoming a reality is to create a sort of "international grove" on campus where trees and plants and shrubs indigenous to different countries will be used to landscape a particular area of campus. Not only will this add beauty to our campus, but it will be one more way to internationalize B.G.S.U.

Another example of Jeff's efforts to ease the initial culture shock international students experience can be seen when one recalls that when Jeff initially began working for the Center for International Programs, the university offered no temporary housing for international students. His efforts to arrange on-campus temporary housing for newly-arrived international students have been invaluable. Not only is the availability of temporary housing a crucial practical concern for our students, it also is a very emotional one. To be far away from one's home and literally have nowhere to stay was intimidating, to say the least. Thanks to Jeff's efforts, this is no longer the case and new international students are assured of a roof over their heads and a bed to sleep in until they can arrange permanent housing.

Jeff is dedicated to fulfilling President Olscamp's stated commitment to internationalize the E.G.S.U. campus. He sees this goal as an integral function of the role of this office and actively works to see it realized. One of the ways he does this is in the number, extent, and success of his recruitment tours.

During the fall of 1990, 1991, and 1993 Jeff went on recruitment tours to Asia, visiting numerous countries and seeing literally thousands of students. While on these tours, he went out of his way to help local, in-country alumni chapters re-activate and/or get established. He made it a point to visit and meet with parents of current students whenever possible and went out of his way to make time to visit the family of E.G.S.U. international students who were killed in (separate) accidents several years ago. He works almost non-stop on his recruitment tours and has virtually no time to "play tourist."

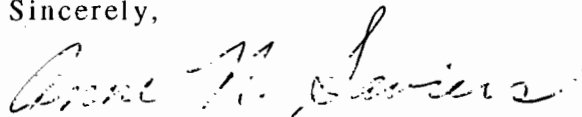
These recruitment tours have been very successful, a reflection, in large part, of Jeff's personal recruiting style. Based on the success of these previous tours, another recruitment tour is being planned for this Fall, 1994, to the Middle East.

Next, Jeff has also been instrumental in the development of a number of new study abroad exchange programs. While numerous other faculty and administrators have also been involved in developing these programs, it has fallen on Jeff to resolve the major, thorny problems which invariably come up---problems such as immigration/visa issues, exchange of funds, travel difficulties, and in-country personal, social, and medical problems. Recognizing the need for someone to be able to anticipate problems and to do more to recruit and prepare E.G.S.U. students to study abroad, Jeff has had a major role in the creation of a new position, Associate Director for Study Abroad Programs, which should be in place this Fall.

Jeff is a true Student Personnel Administrator. He is genuinely interested in students' welfare and is a generous and flexible boss. He shows an open, caring attitude towards students, colleagues, and co-workers. His commitment to the growth of the University is unquestionable. He easily demonstrates strength in all of the required areas. I believe he is an excellent candidate for the Michael J. Ferrari Award and I nominate him with pleasure.

Please feel free to contact me should you have any questions regarding his qualifications for the award.

Sincerely,



Anne N. Saviers
Assistant Director



Bowling Green State University

Continuing Education, International
and Summer Programs
40 College Park
Bowling Green, Ohio 43403-0200
(419) 372-8181
FAX (419) 372-8667
Cable: BGSUOH

June 28, 1994

Mr. Gary Swegan
Assistant Director
Office of Admissions

Dear Gary:

This is a letter to support the nomination of Mr. Jeffrey Grillicot, Assistant Dean and Director of the Center for International Programs, for the 1994 Michael J. Ferrari Award. Although aware of the entrepreneurial spirit of Mr Grillicot, I was nonetheless, amazed that it encompassed such a number of offices and people on behalf of whatever international student group he was working with.

Jeff embodies the spirit of the Ferrari award by going beyond that which is required of his position to redefine and reinvent it to meet the needs of students and of his staff. His is one of the few operations that has done the impossible with the invisible. As I have researched the area of international affairs, particularly the area of study abroad, I have found that any office working with incoming international students is at least twice the size of Jeff's for the number of students he handles and each of his staff members represents more than one on other staffs. It is truly amazing what he and his colleagues have been able to do for BGSU. And no one seems to be camping out all day and all night in the office (although on occasion it may appear to be so). He inspires within his staff a willingness to create and to work long and concentrated hours.

Another aspect of the Ferrari Award that reflects Jeff is his integrity. He does what he says he will or lets you know that what he had at first anticipated just will not work. He has a strong belief in what he is doing. International students are more than a job for Jeff; they are a "calling."

We are indeed fortunate to have the dedication of Jeff at BGSU. Our university is a better place to be because of him. I believe he is an excellent candidate for the Michael J. Ferrari Award.

Thank you for your consideration.

Sincerely,


Suzanne Crawford, Dean

SC:cal

The 1994 Michael R. Ferrari Award

I. Nominee

Name Ron Zwierlein

Title Director of Recreational Sports/Interim V.P.S.A.

Campus Address 305 Student Services

II. Nominator

Name Gregg DeCrane

Title Assistant Vice President for Student Affairs

Campus Address 405 Student Services

Phone 372-2843

Administrative X Faculty _____ Student _____ Classified _____

III. Please include additional letters of reference from three other individuals for your nominee.

IV. A letter of support must accompany this nomination form. Resumes are not necessary. On an additional piece of paper(s) please describe how long and in what capacity you have known the nominee and, after referring to the criteria sheet, describe the qualities the nominee possesses on the human dimension and at least one of the listed three criteria. Please keep in mind that the **SELECTION OF THE AWARD RECIPIENT WILL BE MADE ON THE BASIS OF THE INFORMATION SUPPLIED.** The nomination form must be received in the office listed below no later than July 8, 1994. Late submissions will not be considered. Be sure that all additional pages are attached to the nomination form.

*Gary D. Swegan
Office of Admissions
by July 8, 1994*





Bowling Green State University

Office of Student
Activities and Orientation
405 Student Services Building
Bowling Green, Ohio 43403-0154
(419) 372-2843

TO: Gary Swegan, Chair
Ferrari Award Selection Committee

FROM: Gregg DeCrane
Asst. Vice President for Student Affairs

DATE: June 20, 1994

RE: Nomination of Ron Zwierlein

I have known Ron Zwierlein for more than ten years. My association with him has been as a colleague, friend and supervisor. I have served with him on the Executive Board of the Administrative Staff Council and have been on numerous committees with him over the years. I welcome this opportunity to place his name before the Ferrari Award Selection Committee for its consideration.

In many ways, Ron meets all of the criteria outlined for the Ferrari Award. His effort as the project manager for the Field House is visible to anyone who has set foot into the building. The facility is of exceptional quality and is very much student oriented. In addition to the physical aspects of the building, Ron's efforts to maintain the integrity of the building as a student recreational facility is certainly noteworthy. The juggling of the academic, athletic and presidential wishes was and is no easy task. His input into the design and construction of this facility certainly can be classified as innovated.

In the area of performance, Ron's has always been exceptional. This past year he has exceeded even his own standards and has gone well beyond what anyone could have expected. As Interim Vice President for Student Affairs, Ron brought a commitment to the position that surpassed that of any of the Vice Presidents, campus wide, that I have had the opportunity to observe during my 25 years at the University. He made employees feel good about themselves once again, dealt with difficult student situations, represented the division effectively, and put in hours on an average of 60 per week. His support of his staff and his advocacy of student's needs was appreciated by all.

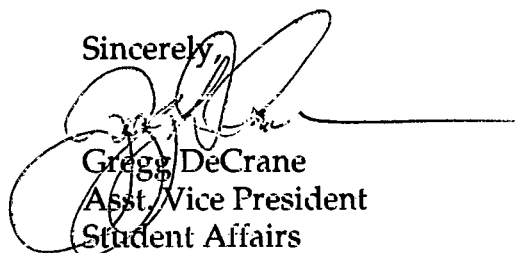
Ron has, throughout his career, bridged the gaps between faculty, staff and students. He comfortably fits into any setting, be it the classroom, Ad Council, a USG meeting, or informally working with groups or individuals in the Student Recreation Center. He was an active member of the Administrative Staff Council, serving on the Executive Board during my second term as chair. His input was always insightful and delivered with his usual great sense of humor.

While Ron meets the three criteria listed above, he is most impressive in the aspect of the human dimension. My comments on the other criteria all reflect a human aspect but do not adequately capture the true sense of Ron's

commitment to this human quality. He is without question one of the most positive and encouraging individuals I know. His approach to any decision is always based on quality and what would be best for people involved. I have never heard him say that something could not be done. If the something to be done was important to the people involved or if it would benefit the students or the employees involved, than Ron would find some way to make it happen. The way in which I would best classify Ron is that he is a genuine person. There is nothing fake or artificial about him. Who you see is who he is, and that is an individual who deeply cares about others.

When I had the pleasure of working with Dr. Ferrari and Norma Stickler to develop the award bearing Mick's name, the criteria we came up with could have been fashioned with Ron as a model. Mick was very insistent that the individual to be honored would be more than just a staff member who did her/his job and contributed to the betterment of the University. The individual must go about doing that job in such a way that he/she has affected, in a positive manner, the people with whom she/he interacted. Ron Zwierlein exemplifies the type of person the Ferrari Award should recognize.

Sincerely,



Gregg DeCrane
Asst. Vice President
Student Affairs



Bowling Green State University

Office of On-Campus Housing
Bowling Green, Ohio 43403-0151
(419) 372-2011
Fax: (419) 372-8150

June 24, 1994

Gary Swegan Chair
1994 Ferrari Award Selection Committee

Dear Committee Members:

I am pleased and honored to have the opportunity to provide support documentation for the nomination of RON ZWIERLEIN for the 1994 Ferrari Award. I have known Ron for many years and have always held him in the highest professional regard, however, during the past year, my regard for him has increased tremendously. My reasons are as follows.

Since late August of 1993 Ron has been serving in the role as Interim Vice President for Student Affairs. Most people are usually of the opinion that an "interim" staff member is there to maintain the status quo until the new full-time person is appointed or selected. Under no circumstances is this the case with Ron. He came into position with very little staff support in his office, basically he needed to fill the shoes of two people, the vice president for student affairs and the associate vice president for student affairs. In addition, he faced numerous crises in the division that required immediate attention and resolution. On top of that, the morale of the staff in Student Affairs was at an all time low. In a matter of days Ron began to address concerns that had been raised by staff members for years. He was visible in offices throughout the division and made it known that he was interested in hearing the concerns and opinions of all staff members. His approachability is high, his communication style is open, and he genuinely expresses a high level of caring for all staff members. It has truly been a pleasure to work under these circumstances with Ron at the "helm". I believe I can accurately state that Ron Zwierlein has made a dramatic, positive impact on the division of Students Affairs in less than one year. We will all be very sorry to see him leave this role.

The above statements explain my specific reasons for feeling that Ron is particularly deserving of this award this year. As I review the criteria for the Ferrari Award, there is no doubt in my mind that Ron meets these criteria each and every year. He contributes to the University and the community on a daily basis. He interacts positively with students, faculty, and staff. He is creative in problem solving and planning, and he strives to be the best representative possible for this University.

As I look back at the 1993-94 academic year, I can think of no other administrative staff member who is more deserving of this award than Ron Zwierlein. I urge the committee to give his nomination the fullest consideration possible. If you are in need of additional information, please do not hesitate to contact me. Thank for the opportunity to share my thoughts.

Sincerely,

A handwritten signature in cursive script, appearing to read "Jill Carr".

Jill Carr
Director, On-Campus Housing



Bowling Green State University

Recreational Sports
1001 E. Wooster Street
Bowling Green, Ohio 43403-0146
(419) 372-2711
Fax: (419) 372-8454

July 6, 1994

RECEIVED

JUL 08 1994

Michael R. Ferrari Award
Gary Swegan
Office of Admissions

ADMISSIONS OFFICE

Dear Selection Committee:

It is a great honor to write a letter of recommendation for Dr. Ronald Zwierlein for the Michael R. Ferrari Award. Dr. Zwierlein was just appointed as the next BGSU Athletic Director after serving as the Interim Vice President for Student Affairs. Prior to becoming Athletic Director, Ron was the Director of Recreational Sports which includes the Student Recreation Center, University Field House, Intramural Sports and Sport Clubs, the Associate Director of the Student Recreation Center for 8 years and the Head Swimming Coach for both men and women at Bowling Green State University for 4 years. Ron possesses numerous positive characteristics which qualify him as a very deserving candidate for this prestigious award.

Dr. Zwierlein has had numerous positions throughout his career at Bowling Green State University and within each position he has had an immense amount of responsibility. Some of the position requirements included developing the philosophic mission, establishing policies and overseeing/managing the programs, promotion, personnel and financial resources of the Division of Recreational Sports as well as the entire Division of Student Affairs. Within each position he has demonstrated that he is an **excellent administrator**. While Ron was the VP for Student Affairs I had several co-workers inform me of how much they enjoyed his management style and working under his leadership.

His **dedication** and **commitment** both to Recreational Sports and Bowling Green State University have gained the respect and admiration of his colleagues, staff and student employees. In addition to his stated job responsibilities, he has been actively involved in various committees including the Falcon Field House Building/Planning Committee, Space Reservation Study Committee and a presidential appointment to Chair the University Appeals Board. His involvement on campus indicates his strong commitment to the betterment of Bowling Green State University.

When describing the **ideal effective leader**, Dr. Zwierlein's personal qualities make him an outstanding candidate. One of the qualities I admire most about Ron's leadership style is his ability to focus on **goal achievement** and the **accomplishment of a vision**. This is particularly exemplified by his involvement in the Falcon Field House Planning Committee, in which his facility knowledge and expertise were a great asset in determining the design, purpose and function of the building.

Dr. Zwierlein indeed goes "**above and beyond**" that required by the position. The Division of Student Affairs has received a great deal of recognition due to Ron's countless hours of work and dedication. Ron has a **high energy level** and at times when his enthusiasm is tested his **dedication** helps him to prevail. Due to his

expertise, Ron has been selected as Director of the northwest Ohio Swim Meet for the past five years, as well as the MAC Championships hosted by BGSU (all of this, in addition to carrying out his responsibilities as Director). Along with Dr. Zwierlein's heavy work load, he spends many hours consulting with a variety of administrative university groups and outside facilities concerning issues such as facility management, utility maintenance, and informal recreation liabilities.

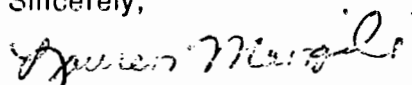
Ron maintains an **outstanding rapport** with his co-workers, administrators and students who are directly (or indirectly) associated with the day-to-day operations of Student Affairs. This liaison with various areas around campus and off-campus, helps maintain a cooperative attitude among the different departments on campus and local agencies within the community.

Above all, Dr. Zwierlein is an **exemplary manager**. Not only is Ron successful in his endeavors, but he also knows how to **motivate and empower** others to achieve success. His co-workers and students respect his knowledge and authority and strive to uphold his high standards. Dr. Zwierlein is serious about the pursuit of excellence within Student Affairs, but at the same time he has an incredible **sense of humor** which contributes to the positive work environment.

Dr. Zwierlein is one of the few people I describe as dedicated to his work and an achiever in striving to meet higher expectations. He, to no one's surprise, has received countless awards and honors including finalist of the 1987 Hollis A. Moore Presidential "Outstanding University Administrator," recipient of the 1987 Administrative Staff "Outstanding Student Affairs Award," and was inducted into the John Carroll Athletic Hall of Fame in 1989.

Having known and worked with Dr. Zwierlein, I have the utmost respect for him as a professional and as a friend. Ron is an exceptional individual and a most worthy candidate for the Michael R. Ferrari Award.

Sincerely,



Lauren Mangili

RECEIVED

JUN 08 1994

ADMINISTRATIVE OFFICE



Bowling Green State University

Vice President for Student Affairs
Bowling Green, Ohio 43403-0140
(419) 372-2147

June 15, 1994

MEMORANDUM

TO: Ferrari Award Selection Committee

Ruby Bell

FROM: Ruby Bell, Secretary, Interim Vice President for Student Affairs

RE: Letter in Support of Nomination of Ronald E. Zwierlein, Ph.D.

This letter is in support of the nomination of Ron Zwierlein for the 1994 Michael R. Ferrari Award. For the past academic year Ron has served as Interim Vice President for Student Affairs. In this capacity he has led the Student Affairs area with caring, integrity and foresight.

As Interim Vice President he has made many noteworthy accomplishments. Ron spearheaded the development of the Sexual Violations Steering Committee which prepared a Strategic Plan for the Prevention of and Response to Sexual Offenses at BGSU. He developed a Strategic Plan for Student Affairs for the 21st Century. Ron has been instrumental in keeping Financial Aid on track preparing financial aid packaging for 1994-95. FASE mailed its first-year students' need-based award letters during the first week in April, which is approximately four weeks ahead of 1993-94. Ron supported and was instrumental in the development of a Postvention Crisis Committee to manage the emotional impact of student-related crises that may occur on or adjacent to campus.

Ron is able to balance delegating responsibility and taking charge when the need arises. During the 1993-94 academic year, two university students died - one by suicide and one by train accident. Ron was the individual who took charge in helping the families try to resolve campus and community issues. He met with both sets of parents and in one instance, even helped the parents move their daughter's belongings from the residence hall. Ron made sure that there were counselors and clergy available for the residents of the hall to talk with about the student's death.

Ron is friendly, personable and very approachable. He is respected by all facets of the university and the community. He is a member of the Montessori School Board of Directors, the Toledo American Red Cross Board of Directors, Non-Academic Functions Executive Committee and various other on-campus committees. Ron is accessible to all members of his staff. He is available and willing to talk with or help students and parents. In several instances Ron has provided much needed and appreciated "morale boosters" for the Student Affairs area.

I fully support Ron Zwierlein's nomination for the Ferrari Award. If you need additional information, please contact me at 2147.



Bowling Green State University

Recreational Sports
1001 E. Wooster Street
Bowling Green, Ohio 43403-0146
(419) 372-2711
Fax: (419) 372-8454

July 7, 1994

TO: Ferrari Award Committee
Bowling Green State University

FROM: Dean Purdy, Manager *[Signature]*
University Field House

RE: Letter of Support for Ronald E. Zwiernlein

I strongly support the nomination of Ron Zwiernlein for the 1994 Michael R. Ferrari Award. Dr. Zwiernlein has performed all tasks presented to him during the past year, and throughout his tenure at BGSU, in a most successful manner. The professionalism that he brings to his position as Director of Recreational Sports and, during the past year, Interim Vice President for Student Affairs can only be described as outstanding. It is truly a pleasure and a privilege to be asked to support this nomination.

Ron's 'career' at Bowling Green State University has been one of absolute dedication to the University. From his start as a varsity swimmer, as Freddie Falcon, as the varsity Swimming Coach, as Associate Director of the Student Recreation Center, as Director of Recreational Sports, and finally as Interim Vice President for Student Affairs, Dr. Zwiernlein has been an outstandingly loyal servant of BGSU and extremely committed to personifying the attitude of 'We Care' or 'What is best for BGSU?' During his tenure he has served in whatever capacity was asked of him, often incurring an additional workload for himself, and yet performing in an extremely unselfish manner. During the past year Ron has not only continued in his role as the Director of Recreational Sports, but also assumed the extremely demanding position of Interim Vice President for Student Affairs.

I have known Dr. Zwiernlein for many years, during the past two years working directly for him, and have come to appreciate his friendliness and rapport with colleagues and co-workers and his dedication and concern for both the University and the individuals who comprise it, especially the students of BGSU. Words used by individuals who have worked with and for Ron are: caring, trust and respect. Ron becomes very close to those individuals with whom he works and these individuals view him as extremely trustworthy and very deserving of their respect. I can state unequivocally that there is no person with whom I have worked that I respect more for their professionalism, sense of ethical principles and concern for fairness.

Ron's professional abilities comprise the entire gamut of what everyone looks for in an employee: high moral character, excellent fiscal and budgetary skills, an outstanding ability to communicate with others, remarkable leadership qualities, the ability to integrate colleagues, co-workers and employees into cohesive task-oriented groups, and a person who is dedicated to not only completing the job at hand, but also constantly looking for ways of improving the efficiency of his job; thus providing a 'better product' for the clients he serves.

I firmly believe that Dr. Zwiernlein possesses all the attributes that your committee is seeking in honoring persons who personify the values and ideals of the Ferrari Award.



Bowling Green State University

Recreational Sports
1001 E. Wooner Street
Bowling Green, Ohio 43403-0146
(419) 372-2711
Fax: (419) 372-8454

June 15, 1994

Gary Swegan
Office of Admissions
BGSU

Dear Committee Members:

Thank you for the opportunity to re-nominate by boss, Ron Zwierlein. Lately Ron has taken on many hats at the University, currently serving as the Interim Vice President of Student Affairs, while also continuing his responsibilities as the Director of Rec Sports. Ron began his administrative career at BGSU in 1984 and I can think of no one more deserving of the prestigious Michael R. Ferrari Award. I have come to know Ron since his employment here as my supervisor in 1984, but more importantly as my best friend.

As of January of 1991, Ron has served as the Director of Recreational Sports supervising all aspects of the three entities; the Student Recreation Center, the Field House and Intramurals. As with any new facility, there are many problems that arise throughout the first year and he continues to spend countless days working with bidders, contractors and architects with little compensation since the opening of the Field House in January, 1993.

In August 1993, the President asked Ron if he would be willing to serve as the Interim Vice President for Student Affairs for one year. Since taking on this responsibility, I honestly do not think there are many hours that Ron is able to sleep. His meticulous ability to continually be updated on all areas he is responsible for have boggled my mind. He is the keeper of students, the pleaser of administrators from directors of departments to the President's Office; oftentimes having to be the bearer of unpleasant news to students parents when a tragedy occurs. Sometimes he can be found riding around town with the city police helping to keep unity with students and community. There are not enough hours in a day for him to accomplish all he wants.

Ron is the type of individual who will not ask others to do something unless he is willing to do it himself. He is very active when the time approaches to put some "sparkle" in his areas of responsibilities. During break periods you will often find Ron with his sleeves rolled up and working side-by-side with student employees to give the uplifting shine to anything from a machine to floors.

Ron is continually finding ways to save the Rec Sports Division money by being actively involved in the decision-making process involving problems and projects. Some examples are being the expert coordinator of the pool painting projects, the filtration system with the pools, the floor re-surfacing on basketball and racquetball courts and the list is endless. When Ron deals with the contractors and receives various bids, he is the expert that

the Rec Center Staff turns to in finding out if the prices are the fairest to be found and products being used are the best. Because of his expertise in these areas, he has been contracted by outside facilities such as other city, university and school systems to serve as a consultant.

Ron has demonstrated without a doubt what hard work and perseverance can accomplish. His countless hours of work and dedication most of the time goes unnoticed by the general public. During the Northwest Ohio District Swimming/Diving Championships and the MAC Championships, it was not uncommon for Ron to report to work at 6:00 a.m. and not leave until 11:00 p.m., 7 days a week, due to all the preparation and the actual meets themselves. This was all added to his already heavy workload, with no compensation time for the added responsibility.

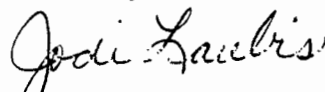
Every semester Ron has been approached to teach classes for the School of HPER at both the undergraduate and graduate levels. He is a very thorough instructor and has received rave reviews by his students stating he has a great sense of teaching ability and relays details pertaining to the class in everyday language. Has given up some of his own time to be a guest speaker and has given numerous tours detailing the innermost parts of Rec Sports to university classes.

Ron's colleagues, staff and students have the utmost respect for him. Due to the fact that so many people view him in such a positive manner, he has been asked to serve on several on and off campus committees such as the Chair of the Board of Appeals Committee appointed by Dr. Olscamp, Executive Member of the Administrative Staff Council, EGSU Hall of Fame Committee, the City Parks and Recreation Playground Planning committee, St. Thomas More Parish Committee, and the list goes on. He has received numerous awards such as the finalist and recipient of the 1987 Administrative Staff "Outstanding Student Affairs Award"; was inducted into the John Carroll Athletic Hall of Fame in 1989; and Spirit and Tradition Board at EGSU as "Freddie Falcon."

I have known Ron for ten years and there are few other individuals whom I admire and have such great respect for. Not only has he been an exceptionally gifted and compassionate supervisor, but he has also become my best friend. He is my third child's Godfather, and I couldn't ask for a more warm hearted individual. He is sincere, honest and hardworking. He displays a caring attitude and spends so much time making people feel welcomed. He is the disciplinarian when needed, the listener and the advice giver.

Ron has a tremendous attitude about life, never finds himself without a challenge and is a competitor at heart. Life in Rec Sports would not be the same without him. I know that he would bring honor to the Michael Ferrari Award. I thank you for your consideration of him for the award and know if chosen he will not disappoint you.

Sincerely,



Mrs. Jodi L. Laubis
Administrative Assistant



Bowling Green State University

Physical Plant
Bowling Green, Ohio 43403
(419) 372-2251
Cable: BGSUOH
Fax (419) 372-7620

June 24, 1994

MEMORANDUM

TO: Gary D. Swegan
Office of Admissions

FROM: Bryan Benner, Assistant Director
Physical Plant

RE: Reference Letter for Michael P. Ferrari Award

The following recommendation is offered on behalf of Ron Zwierlein in regards to the Michael R. Ferrari Award nomination. I have known and worked with Ron for nearly four years. During those four years I believe Ron has exhibited those qualities called for within the Ferrari criteria.

Specifically, his management of the fieldhouse project resulted in significant project savings. In addition, Ron has always made himself available to students to provide guidance and/or help organizing events.

Ron provides an excellent example for all that "good people" with high integrity and values can be successful.

ljh

RECEIVED

JUN 28 1994

ADMISSIONS OFFICE

1994 Michael R. Ferrari Award Selection Sheet

5 = Outstanding

4 = Very good

3 = Good

2 = Fair

1 = Poor

0 = No evidence

Nominee	References & Recommendations in file	Innovation & Initiative	Emphasis on the Human Dimension	Performance	Relationship with the University Community	TOTAL
Blair, Sally						
Fallor, Mike						
Green, Pat						
Grilllot, Jeff						
Kroll, Joanne						
McCutcheon, Paul						
McOmber, Becky						
Regan, Diane						
Schoenl, Ken						
Stickler, Norma						
Weiss, Larry						
Zera, Rich						
Zweirlein, Ron						

The 1994 Michael R. Ferrari Award

I. Nominee

Name Michael Faylor

Title Systems Analyst

Campus Address Computer Services, Hayes Hall

II. Nominator

Name Lori Schumacher

Title Coordinator, Payroll Accounting

Campus Address Payroll Office, Administration Bldg.

Phone 372-2201

Administrative ☒ Faculty ☐ Student ☐ Classified ☐

III. Please include additional letters of reference from three other individuals for your nominee.

IV. A letter of support must accompany this nomination form. Resumes are not necessary. On an additional piece of paper(s) please describe how long and in what capacity you have known the nominee and, after referring to the criteria sheet, describe the qualities the nominee possesses on the human dimension and at least one of the listed three criteria. Please keep in mind that the **SELECTION OF THE AWARD RECIPIENT WILL BE MADE ON THE BASIS OF THE INFORMATION SUPPLIED.** The nomination form must be received in the office listed below no later than July 8, 1994. Late submissions will not be considered. Be sure that all additional pages are attached to the nomination form.

*Gary D. Swegan
Office of Admissions
by July 8, 1994*





Bowling Green State University

Business Office
Bowling Green, Ohio 43403-0112

MEMORANDUM

06/21/94

TO: Ferrari Award Committee

FROM: Lori Schumacher, Coordinator
Payroll Accounting

R.E.: Letter of reference for Michael Faylor

I have been working with Mike for the past 3 years. He was assigned to be the analyst for the implementation of the Human Resource System. That meant he was actually working not only with me, but with a representative from Personnel, the Graduate College, and Financial Aid and Student Employment. All of these offices had never worked so closely together before, and we were only given approximately 9 months to get the system up and running.

During this time frame, Mike exhibited a great deal of patience. He has a strong computer background, while the people he was working directly with, had little or no computer background. He helped keep all of us on track when we would get bogged down. He was also the one who helped solve the problems we encountered with the new system, like trying to understand why the system did something that we couldn't figure out.

Mike's performance during this time went above and beyond that required of the Systems Analyst. He actually served on two committees that were involved with the implementation of HRS, those being the Executive Committee, and the Liaison Committee. He was appointed to the Executive Committee, and then started coming to our Liaison meetings where he got to actually sink his teeth into the new system.

Page 2

During the 9 months we worked together on the initial project, Mike took it upon himself to keep up with the documentation so that he could help us wade through problems and questions that we encountered. This same attitude has come through again recently when we installed a new version of the HRS product. Mike has helped us all out immensely.

During the second half of 1993, Mike was removed from the HRS project, and assigned to work with the SIS people in the Registrar's office. Specifically, his project was grade processing. However, towards the end of this time frame, Mike was working on both HRS and SIS projects, and that has remained in place to date. He seems to handle both products very well. Being pulled in two different directions (both with the student group and the employee group), Mike has had to meet some grueling deadlines, but has managed to do so quite well.

I hope I have qualified my comments sufficiently so that the committee will see that we have someone special working for the University community as a whole. Mike is a patient, and dedicated person, one who likes to see projects through until the end. This is why I feel Mike is a very qualified candidate for the prestigious Ferrari Award.



Bowling Green State University

52
Business Office
319 Administration Building
Bowling Green, Ohio 43403-0112
(419) 372-2311
Fax: (419) 372-8600

July 8, 1994

To Michael Ferrari Nominating Committee

I am very pleased to write a letter of recommendation for Mike Failor to receive the Michael Ferrari Award for 1994.

Mike Failor has always been very helpful to the Payroll Department and myself in our numerous requests we have had installing the new payroll system. In most cases, these requests have been difficult and the time span for an answer was usually short. Mike has very seldom left us down.

I am not aware of all the overtime Mike has worked, but I know many nights he worked nearly all night in order to meet payroll deadlines to ensure that BGSU employees are paid accurately and timely. I also know Mike had to do the same thing for grade processing.

In addition, I know Mike was able to supply the Treasurer's Office with many special reports with their dealings with the external auditors during this past year.

In closing, I feel that Mike Failor will be a very deserving recipient of the Michael Ferrari Award for 1994.

Sincerely,

A handwritten signature in cursive script that reads "Carl A. Lipp".

Carl A. Lipp
Director of Financial Accounting

CAL/sal



Bowling Green State University

Personnel Services
Bowling Green, Ohio 43403
(419) 373-8421
Fax: (419) 372-2920

July 6, 1994

Michael R. Ferrari Award Committee
Administrative Staff Council
Bowling Green State University
Bowling Green, OH 43403

Dear Award Committee Members:

The first person who came to mind upon receiving your announcement was Mike Failor of Computer Services. I would like to see him honored for his numerous talents and accomplishments. I just wish there were time and space to list them all here.

Mike's ability to juggle multiple assignments was especially evident last winter as he installed the SIS Grade System. During that time, he never refused an HPS question - even those that required research on his part. He also produced reports we desperately needed, even though it extended his day well into the evening.

I rely heavily on Mike's technical expertise. Once an issue arises, he doesn't leave it until it is resolved. He was one of the key players last spring when we were a Beta site for a new release of HPS. Mike's knowledge, effort and unfailing sense of humor made the project a success.

Also, while Mike was producing an enormous amount of work - accurately and on time - he was thinking ahead. So many of our reports are keyed by payroll number and had to be changed every time we added a new code. Mike created a method where the code only has to be added to a table and the reports will reflect the addition. This is just one example of his creativity. He is always thinking of ways to use the system more effectively and efficiently.

Mike's dedication and positive attitude are evidence of his commitment to EGSU. Mike is a pleasure to work with and we work more efficiently because of him.

Sincerely,

A handwritten signature in cursive script that reads "Karen L. Woods".

Karen L. Woods
Systems Administrator
Personnel Services

June 30, 1994

Michael R. Ferrari Award Committee
Administrative Staff Council
Bowling Green State University
Bowling Green, OH 43403

Dear Award Committee Members:

It is my pleasure to endorse the nomination of Mike Failor for the Ferrari Award.

I have enjoyed working with Mike since he came aboard with Computer Services Systems Development in 1990. Since that time Mike has become an invaluable resource for our department. His dedication and cooperation are always apparent. Mike's "let's-do-it" attitude helps to keep people focused on moving forward, not dwelling on past problems. It is obvious that Mike is in sync with the objectives of Computer Services. Mike has sacrificed his own time on many, many occasions to accomplish these goals.

When it comes to questions about HRS, the Human Resource System, Mike has the answers. If Mike doesn't know the answer he will do the research himself. In fact, there have been many times Mike will do additional tasks because staff time is not currently available. Several years ago when the old Personnel and Payroll software was being converted to the new HRS software, Mike was a permanent fixture in his office. He was there early in the morning and still there late at night! The same exemplary performance was repeated this past spring when a new version of HRS was installed. During the test phase, which lasted several weeks, Mike would come to work at 6 am to do some software testing so his user offices could have the test system by 8 am. When the new HRS software was ready for our production environment, Mike was available around the clock to assist and support the rest of the staff involved with this project.

Mike's dedication was also evident while serving as the systems analyst for grade processing. Months of preparation went into converting another old software system to a new system under SIS, the Student Information System. Then, while the rest of us were enjoying our Christmas holidays, Mike was here working 15 hours a

day to make sure the student's grades were processed correctly. It takes an exceptional person to forfeit time with their family. Yet, Mike did this because he takes great pride in his work and the goals of the department.

The magnitude of each project Mike is assigned to requires extensive communication with all involved. The success of his accomplishments is a result of the timely and friendly manner in which he deals with people in other campus offices and in our own department. Mike continues to put forth a great effort in keeping everyone informed when coordinating resources for a project.

Finally, Mike has always managed to keep his sense of humor. What a relief it is to have someone make you laugh at the most stressful moments! Mike's coined phrases are often repeated throughout the office to produce a chuckle.

Mike Failor epitomizes the meaning of the Ferrari Award. I recommend Mike without reservation and encourage the committee to give his nomination your strongest consideration.

Thank you.

Susan Shammo, Programmer/Analyst
Computer Services
267 Hayes Hall
Ph: 372-9987



Bowling Green State University

Office of Registration and Records
Bowling Green, Ohio 43403-0130
1 (419) 372-8441
Fax: 1 (419) 372-7977
Cable: BGSUOH

MEMORANDUM

TO: Michael J. Ferrari Award Committee

FROM: Becky McOmber *pkm*

RE: Nomination of Michael Failor

DATE: July 1, 1994

This memorandum is to support the nomination of Mike Failor for the 1994 Michael J. Ferrari Award. Mike has proven himself to be worthy of this award in many ways and on many occasions.

This has been a year of turmoil and stress for anyone associated with the Office of Registration and Records. Getting all of the student transcript data converted into the new SIS system and setting up batch jobs and procedures to maintain this information all while training the staff and many end users, was very demanding. The time constraints placed on everyone who was involved in this effort were incredible, and the pressure was unbelievably intense. The ultimate proof of whether the assumptions made during the transcript conversion and whether the maintenance plans made "blindly" in advance would work came to a head during the worst week of the year for the Records section of the Office of Registration and Records: FALL GRADE WEEK. Months in advance of this week, a grade processing run schedule and the supporting batch jobs were being developed. Mike was named as the analyst from Computer Services who would be working with the office on grade processing - lucky for Registration and Records; unlucky for Mike! He has had to deal with: a very complicated series of interrelated batch jobs, a very short time frame to accomplish an inhuman amount of work, a very stressed-out group of users.....not necessarily in that order. Mike has been thoroughly dedicated and hard working. He has given the office staff extra support even when it meant his staying after hours

Ferrari Award, Page 2 of 2

07/01/94

without extra pay. For example, Mike spent what should have been the first day of the Christmas holiday with a few of the staff from Registration and Records to assist with monitoring the execution of the batch jobs which make up the grade processing schedule. This lasted until late at night.

Mike has consistently been positive and fun while working with very difficult problems. All who worked with him on this project appreciated not only his serious approach to the task but also his light-hearted approach with the people involved.

The management in Computer Services should be very proud of its staff. All of those with whom Registration and Records has worked on the conversion to the new SIS system have been professional, hard-working and caring. I think that Mike Failor has had one of the most difficult situations of all, however, because of the difficulty of the project, the short amount of time available to accomplish it and the visibility and impact of the end result. Mike has done such an outstanding job that he deserves to be recognized as the recipient of the Michael J. Ferrari Award.

xc: R. Zera

The 1994 Michael R. Ferrari Award

I. Nominee

Name Rebecca E. McOmber
 Title Director of Systems Implementation and Support
 Campus Address Office of Registration and Records

II. Nominator

Name Judith A. Ehren
 Title Registrar
 Campus Address 110 Administration Building
 Phone 372-7961

Administrative XX Faculty _____ Student _____ Classified _____

III. Please include additional letters of reference from three other individuals for your nominee.

IV. A letter of support must accompany this nomination form. Resumes are not necessary. On an additional piece of paper(s) please describe how long and in what capacity you have known the nominee and, after referring to the criteria sheet, describe the qualities the nominee possesses on the human dimension and at least one of the listed three criteria. Please keep in mind that the **SELECTION OF THE AWARD RECIPIENT WILL BE MADE ON THE BASIS OF THE INFORMATION SUPPLIED.** The nomination form must be received in the office listed below no later than July 8, 1994. Late submissions will not be considered. Be sure that all additional pages are attached to the nomination form.

Gary D. Swegan
Office of Admissions
by July 8, 1994






Bowling Green State University

Office of Registration and Records
Bowling Green, Ohio 43403-0130
1 (419) 372-8441
Fax: 1 (419) 372-7977
Cable: BGSUOH

Memorandum

To: Gary D. Swegan
Office of Admissions

From: Judith A. Ehren
Registrar 

Date: 1 July 1994

Re: Nomination of Rebecca K. McOmber for
the 1994 Michael R Ferrari Award

I have known Becky since I arrived at BGSU in October 1989. Until January 1993, Becky worked in the Office of Registration and Records half-time as Director of Office Systems and was responsible for the implementation of the Degree Audit Reporting System (DARS). Just as the office was approaching its "crunch time" for implementing our portion of the AMS Student Information System (SIS), our lead user technical person resigned. Fortunately for this office and the University, we were able to convince Becky to assume the more than full-time responsibilities of the Director of Systems Implementation and Support.

Becky's contribution to the University since she started here in 1976 (I believe) have been extensive. However, as the attached letters of reference attest, her accomplishments this last year and a half have been extraordinary. She exceeded what could reasonably be expected of anyone, let alone of one who took over a very complex position just as the heavy-duty tasks and responsibilities were kicking in.

She not only mastered her new position, but has become, in my view, the SIS expert. Becky has developed an incredibly detailed knowledge of those portions of the system which directly affect Registration and Records. But most significantly, she has extended that knowledge to cover the intricate inter-dependencies among the various SIS modules that affect this and all other SIS offices. As a result, she is highly respected not only by R & R staff, but by the SIS Liaisons and Directors, the Project-90 Chair, and Computer Services staff.

Her analytical ability, creativity, organization, energy and commitment have been impressive. She has consistently been able to suggest solutions to knotty problems, to simplify situations so that others could understand, and to significantly contribute to the many synergistic design and implementation sessions held throughout the implementation process. Becky developed and documented detailed schedules and plans for all the conversion steps, which carried this office through when we were all exhausted. She has worked diligently to develop production processing schedules, complicated by task and inter-office dependencies. She has

Memorandum

Gary D. Swegan

1 July 1994

Page 2

worked inordinately long days and weeks, devoted to completing tasks accurately and within very tight deadlines.

The documentation and training materials Becky assembled are proving eminently practical, serving as excellent quick references for R & R staff, Computer Services, and users in college offices. Her training sessions have demonstrated a degree of professionalism and sensitivity I've rarely seen in the field of systems implementation. The goodwill she created has offset some of the frustration and anger that end-users are experiencing with the new system. And she is handling well the tough assignment of explaining to many of our end-users the reasons for delays in our ability to get them what they need to do their jobs.

The University has been in the throes of the SIS implementation since mid-1992. Though the "Phase I" implementation in October 1993 hit this office hard, the most intensive period started in February 1993 and has tapered off somewhat since February or March this year. However, we are now targeted for "completion" by December 1994 with the conversion of DARS to the new system. Without Becky's extraordinary effort, sensitivity to the stresses and strains others were experiencing, creativity in adapting policies and procedures to the new system and vice versa, commitment to easing the burdens the new system imposed on end-users throughout the University, dedication well into too many late nights and over too many long weekends, humor interjected with incredibly good timing (e.g., when we were all getting too serious), we would not have come as far as we have.

Becky's accomplishments merit more of a reward than is in my power to grant. Therefore, I most heartily nominate her for this year's Michael R. Ferrari Award.

Thank you.



Bowling Green State University

Office of the Associate Vice President for Research
and Dean of the Graduate College - (419) 372-2791
Research Services Office - (419) 372-2481
Bowling Green, Ohio 43403-0130
FAX: (419) 372-8569
Cable: BG5UOH

July 5, 1994

Michael R. Ferrari Award Committee
Bowling Green State University
Bowling Green, OH 43403

Dear Committee Members:

As the Assistant Director of Graduate Admissions at Bowling Green State University, I find it to be a special privilege to endorse the nomination of Rebecca McOmber for the Michael R. Ferrari Award.

I have been associated personally and professionally with Becky for the last four years. Through our association, I know her to be a valued member of the Bowling Green State University Office of Registration and Records. Her work represents a total commitment to providing services of the highest possible quality to the administration, faculty, staff, and students.

Becky serves as the Student Information System (SIS) Liaison for the Office of Registration and Records. During the implementation of this two-phased project she has encountered and met many major challenges. Not only has she adapted by quickly developing the appropriate systems skills, but she has worked efficaciously within her own office and with offices across campus to design and implement a registration and records system that successfully serves Bowling Green State University.

Throughout my association with Becky, I have found her to consistently display excellent verbal and written communication skills. She is tactful and demonstrates influential, capable interpersonal skill in working with faculty, administration, staff, and students. Her personality and leadership style convey an understanding of collegial and shared governance in working with diverse constituencies in the University. Under pressure, Becky is remarkably productive while maintaining her professional poise and dexterous sense of humor. Her loyalty, honesty, and integrity have earned her the highest respect, trust, and confidence of the University community.

Rebecca McOmber is an excellent and most deserving candidate for the Michael R. Ferrari Award. I have tremendous respect for her and give her my highest recommendation.

Sincerely,

A handwritten signature in cursive script, reading "Terry L. Lawrence".

Terry L. Lawrence
Assistant Director
Graduate Admissions



Bowling Green State University

62
Project-90 Office
909 Administration Building
Bowling Green, Ohio 43403
(419) 372-9990
FAX: (419) 372-0345

MEMORANDUM

TO: Gary Swegan
Office of Admissions

FROM: Ron Lancaster, Chair *R. Lancaster*
Project-90 Steering Committee

DATE: June 27, 1994

RE: Rebecca McOmber

I am pleased to support the nomination of Rebecca McOmber to receive the 1994 Michael R. Ferrari Award. My primary contact with Becky has dealt with the implementation of the Student Information System (SIS) portion of Project-90 and I would like to discuss her contributions toward that effort.

The Office of Registration and Records has been involved in most aspects of the SIS implementation. While the involvement of the office in areas such as transcripts, class registration, and similar activities is most apparent, the records responsibilities of the office have caused the office to become actively involved in issues such as name and address formatting, data verification, numerous conversion issues, and the use of student information in many other University offices. Because the system is much more integrated than our earlier systems, information about students stored in the records subsystem is used as the source of data for all other offices. The coding structures have changed, and the Registration and Records office was involved in designing coding structures that would meet the needs of a variety of offices. To take but one example, the coding of majors and minors for students is much more flexible than it used to be, but the process of deriving the new codes resulted in several versions which were reviewed and evaluated by other offices before determining the approach to be taken.

Becky McOmber has served as the primary contact within Registration and Records on all of these issues. Because of the numerous issues and controversies which were being addressed simultaneously, Becky had to develop a mechanism to track issues and monitor their progress toward resolution. She was involved in countless meetings with other offices to resolve issues—some major, some minor, but all important to someone. Throughout the process she maintained an easygoing manner that helped to put people at ease. She put in long hours just to keep up with the volume of work required to install a new computer system, and also came in nights and weekends as necessary to check out the results of conversions or other batch processes. She has also been careful to notify any offices of pending changes that might affect their operations.

A fair amount of creativity has also been required for this job. Because certain processes and procedures are not supported by the new systems in the ways we are used to, Becky worked with her colleagues to identify approaches that accommodate our needs and preferences within the limits of the new system. Naturally, this has required her to use her knowledge of our old processes and to develop a detailed understanding of SIS.

Becky's role has been critical in the successful implementation of SIS. It's hard to see how we could have done it without her energy, talent, and expertise.

Nomination for Ferrari Award

I would like to support the nomination of Becky McOmber for the Michael D. Ferrari award. I have known Becky since January of 1992 when I began my employment here at BGSU. I have been working as a Systems Analyst since then assisting Becky and the Registration and Records office in the implementation of the AMS SIS system which is basically complete at this time..

Becky has done an exceptional job during this project performing a variety of critical roles over that time span. Her involvement in the process deepened part way into the project when she assumed the additional role of Systems Manager for the office. This meant that she became responsible for the project manager duties for implementing the new system as well as managing the day to day operations of the old system. I began working with her on a constant basis at that point in time and soon discovered many of the positive qualities she possesses.

She very quickly demonstrated to me the human dimension mentioned in the criteria for this award. She had to quickly familiarize herself with the entire operations side of the old system while simultaneously begin to understand about the new AMS system. What complicated this was the fact that some of the new system had been installed for her office and so in some areas there was the complicating factor of processes running in two systems. Using her great interpersonal skills, she was able to work with staff in the Registration and Records and Computer Services offices to build the necessary communication channels to keep everything in line. By showing her willingness to learn and compromise when needed, she helped build teamwork which was necessary to succeed during some very trying times for all.

I feel Becky also demonstrated all three of the attributes mentioned in the criteria. Throughout the project she displayed innovation and initiative. Due to the nature of implementing a new system it was not going to be possible to replace the old system exactly. On many occasion, she developed a work around or a new way of doing things to solve problems that arose along the way. She managed to do this in a way that everyone involved felt they understood the decision and wanted to help make it work. Her good relationship with the University community was one she had established in the years prior to this project but she was able to maintain it through some difficult times. Along the way not everything worked right the first time and sometimes reports or updates were delayed. Becky managed to keep things going and get the problems corrected when necessary and also worked to keep the affected users informed of what was happening while displaying a positive attitude. And last and most importantly, she constantly displayed a performance level well above and beyond the call of duty. She worked an enormous amount of hours along the way making sure everything was done and done right. The Registration and Records office staff had been depleted for a variety of reasons and Becky stepped in to assume what ever role was needed to keep the office and the project moving forward. A lack of vacation or time off never her slowed her effort down.

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I am proud to say that I worked with Becky on this project and feel that she was the difference that allowed for us to successfully complete the installation of the AMS SIS system. You can ask anyone on campus who has dealt with Becky and I am sure they would paint the same picture as I have here.

Sincerely,

Jerry Andling




Bowling Green State University

Office of the Bursar
PO Box 993
Bowling Green, Ohio 43402-0993
(419) 372-2515
Fax: (419) 372-7665
Credit Card Payment: (419) 372-0111

June 30, 1994

Memorandum

To: Michael R. Ferrari Award Committee
Administrative Staff Council

From: Cindy Koontz 
Office of the Bursar

Reference for Nominee: Rebecca McOmber

Department: Registrar Office

I am delighted to submit a reference for the nomination of Rebecca McOmber of the Registrar's Office for the Michael R. Ferrari Award. Becky has gone out of her way to be helpful to myself and other departments while working on Project 90. She has, and continues to play an instrumental role in the conversion to SIS.

Becky has demonstrated throughout the implementation of SIS that she is a team player, both dedicated and involved. She is always willing to pitch in to resolve problems. Whether those problems are directly related to the software or the use of it, Becky is a supporter. Even when the problems are not directly related to her particular applications she lends a hand. Over the course of the system upgrade, Becky has suggested and implemented modifications to practices that enable the user community as a whole to experience a smoother interaction with the system.

Becky is a very open, personable and friendly person and her attitude always reflects this in a very positive, outgoing professional way. She is absolutely a pleasure to work with! I value her judgment and respect her opinions. Her communication skills are extremely polished. She efficiently and effectively relates information concerning issues that affect us all.

I feel Becky's commitment to the University has been demonstrated over and over not only through her implementation efforts and assistance with Project 90, but through her tireless attitude toward the performance of her job. I know her efforts have meant several documented successes for each department working on Project 90.

Becky cares and it is reflected in her work. She has made a difference and her efforts should be recognized. Thank you for accepting my reference for the nomination of Rebecca McOmber as a candidate for the Michael R. Ferrari Award.

Cindy L. Koontz
Department: Bursar

Phone: 372-2818



Bowling Green State University

Office of Registration and Records
Bowling Green, Ohio 43403-0130
T: (419) 372-8441
Fax: (419) 372-7977
Cable: BGSUOH

June 30, 1994

MEMORANDUM

TO: Gary Swegan, Chair
1994 Michael R. Ferrari Award Committee

FROM: Marge Hufford, Director of Records

RE: Nomination of Rebecca E. McOmber for the 1994 Ferrari Award

I met Becky in July of 1988 when I was appointed Director of Records. At that time Becky was responsible for the implementation and maintenance of DARS. She was very helpful to me as I was learning about all of the computer processing that is involved with grade processing and the production of transcripts. She is always trying to make everyone's job easier and she developed some reports to assist me with my responsibility for monitoring academic policies.

Over a year ago when Becky assumed the position of Director of Systems Implementation and Support, our association took on a different dimension. We then began to work together even more closely. At that time we began making the plans for all of the Records and Transfer Evaluation parts of the AMS Student Information System. Becky was able to analyze the processes we were using in the old system and figure out how they would work in the new system. She always remembered the "little" things that often can make or break a project like this. She was familiar enough with what everyone in the office does that she could ask the right questions during the planning process. Since the two systems are very different in some ways, Becky's innovative ideas for solving some of the problems were very important in saving time and energy. She is still helping everyone become more efficient.

Becky has been Registration and Records' first point of contact with many other offices in regard to systems questions. All offices are very protective of their processes and procedures and are usually very reticent to make changes. Becky has had the unenviable task of convincing other offices that they would have to make some changes to accommodate some of the processing other offices needed. She always has the problem well analyzed and can present it in such a way that it can be easily understood. There have been times when discussions appeared to be turning into arguments and she has been able to get everyone back on the subject so that there can be a resolution.

During conversion of all of the records, and implementation of all of the new processing, Becky prepared materials for the staff and directed training sessions. She has also done some one-on-one and ad hoc training as the need arose. Some people are very resistant to any kind of change and Becky has been infinitely patient and has very kindly and gently pushed them along so that they now feel confident using the system. She has been nice to those of us who are not very systems oriented and has patiently answered the same questions over and over. She has not only done this for the staff in our office but also for people all over campus who have called her.

There is no way to know how many extra hours Becky has given to this office and especially to this project. There were no forty hour weeks during the time it took for implementation, and there were times when Becky would arrive in the morning with an idea that she had thought of the night before, after she finally did get home. Through all of this Becky has maintained a great sense of humor.

On a personal note, I don't think there is any way I could ever adequately thank Becky for all of the help she has given me. She has certainly been an outstanding role model for all of us for her professionalism, hard work, friendliness, understanding, and patience. She is truly a wonderful colleague and friend.



Bowling Green State University

June 30, 1994

Office of Registration and Records
Bowling Green, Ohio 43403-0130
1 (419) 372-2441
Fax: 1 (419) 372-7977
Cable: BGSUOH

Gary D. Swegan
Office of Admissions
BGSU

Dear Gary:

I would like to support the nomination of Rebecca McOmber for the Michael R. Ferrari Award for 1994. I have known "Becky" for almost 9 years as a co-worker in the Office of Registration and Records. In that time, nothing has impressed me more than the amount of time and effort and compassion she put forth in bringing the "SIS" system up and live for our office. Without her efforts, we would not be as far along as we currently are. She worked day and night to ensure that we remained on target with implementation. If one area was falling behind in preparing for conversion, she would somehow find the time and the patience to work with them so the job could be accomplished. She was my life saver many times, especially when I returned from maternity leave and had a hard time even remembering the screen names, let alone procedures.

Working closely with the other SIS offices in implementing the system meant being on top of every situation at all times. When tough problems arose, Becky was always able to come up with a solution, even if it meant staying up all hours of the night thinking about it. Sometimes it required a lot of compromises, but she was able to look at the problems from both sides and determine which was the best solution for everyone involved (not just what was best for Registration and Records). A lot of times, she came up with solutions that no one had even thought of. She also demonstrated that unique ability when dealing with other offices who were frustrated over the new system. Somehow, she was always able to smooth those ruffled feathers when procedures, policies, and programs interrupted their normal job duties and responsibilities.

She has certainly demonstrated to me the ability of going above and beyond the call of duty. There were many evenings, weekends, sometimes even months when she spent her days inside the office instead of at home with her family. She took her responsibilities seriously. Not everyone would have done that. Becky's only gratification was knowing that grades and grade point averages were being done correctly, or that transcripts could be produced for graduating seniors.

I think what impresses me the most, however, is that Becky doesn't take credit for what she has done. She tells people how hard the office worked in getting the system implemented. And granted, Becky may not have done it totally alone, but if it hadn't been the extra effort on her part in pulling the staff together to make sure the work got done, we would still be 6 months from implementation.

Sincerely,

A handwritten signature in dark ink, appearing to read "Laura L. Waggoner".

Laura L. Waggoner
Director of Student Services

July 1, 1994

Dear Gary,

I would like to take this opportunity to submit this letter of support for the 1994 Michael R. Ferrari Award. Please consider Rebecca K. McOmber, Director of Systems Implementation and Support, Office of Registration and Records for this prestigious award.

I feel she deserves this award because she has many qualities demonstrating ability, knowledge, sensitivity and an overall professional attitude.

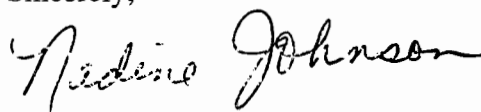
Becky is always well organized. She always knows what needs to be done and gets it done in a timely fashion, thus keeping the office updated and informed about new developments that concern them. She is more than willing to take the extra time to answer questions not only for the immediate Registration and Records staff but for the entire University community including students. Since the implementation of the AMS System Becky has many times stayed late and has been here on weekends solving problems and getting the office through this transition as smoothly as possible. She also demonstrates a professional attitude with everyone she works with.

I have known Becky since she started at the University. She has been responsible for different areas of the office over the years and has done a great job in each area. I really don't consider Becky a boss in that she is so easy to work with and so concerned with not only the problems on the job but is also willing to listen to personal concerns. She also has a terrific sense of humor, making it easier to get through difficult tasks. I consider Becky a friend.

Becky is always considerate of not only the Administrative Staff but also of the Classified Staff and always of the students she comes into contact with. She is a pleasant, caring and helpful person to work with.

Becky is a well deserving candidate for this award. She is an asset to the University community and especially to the Office of Registration and Records.

Sincerely,

A handwritten signature in cursive script that reads "Nadine Johnson". The signature is written in dark ink and is positioned above the typed name and title.

Nadine Johnson
Data Processing Supervisor
Office of Registration and Records



Bowling Green State University

69
University Computer Service
Bowling Green, Ohio 43403-0121
(419) 372-2911
FAX: (419) 372-7721
Cable: BGSUOH

DATE: June 27, 1994

MEMORANDUM

TO: Gary Swegan
Chair, 1994 Michael R. Ferrari Award Committee

FROM: Phyllis Short *P. Short*
Systems Analyst, Administrative Computer Services

SUBJECT: Ferrari Award Nomination Support for Rebecca McOmber

This letter represents my support in the nomination of Becky McOmber for this year's Michael R. Ferrari Award. In working with Becky over the last year and a half, I have come to know first hand of her dedication to her department and the University, and her commitment to completing the numerous tasks at hand. She consistently exhibits a care and devotion for her work rarely seen in the work place. To me, Becky represents the heart and soul of this award.

I have had the opportunity to work with Becky during the implementation of SIS within Project-90. My work with her began during the initial data conversion from the old systems to the new. We spent some long hours over some long weekends loading and verifying the data. Then, with little time for recovery, we moved into classroom and registration conversion. Becky was there through it all, contributing above and beyond the call of duty.

While my involvement with conversion was basically winding down once registration was done, Becky was just gearing up for the next plateau--transcript conversion and grade processing. She not only gave 110% in her involvement in those phases of the project, but she also managed to stay actively involved in the SIS Liaison Committee and other committees to support those functions and activities that were underway.

To try to quantify the number of hours Becky has given to this University since she became the Director of Systems Support in the Registrar's Office and even before that position was official would be a very difficult task. It is a blessing that she has a family that is so supportive of her career and her unyielding dedication to her work. We are truly fortunate to have a person like Becky working at this University, which is why I feel that she is so very deserving of the nomination for this award.



Bowling Green State University

College of Business Administration
Office of the Dean
Bowling Green, Ohio 43403-0260
(419) 372-2747
Fax: (419) 372-2875

June 23, 1994

Michael R. Ferrari Award Committee

To Whom It May Concern:

I am writing this letter in support of Becky Moerber as a nominee for the Michael R. Ferrari award.

Becky and I worked closely in the development and implementation of the degree audit for the College of Business Administration. Since that time, Becky has continued to work with me in support of updating degree and university requirements. Her devotion to the implementation of degree audit for the university has resulted in providing all colleges with accurate and useful information with regard to student graduation requirements.

Becky has also fully supported the university community with the change to the AMS system. With the tedious task of conversion to this system, Becky has continued to support our many needs and has proven to be a genuine asset to the university.

Becky is very sensitive to the needs of others, is mature, friendly, articulate and always conducts herself in a professional manner. The combination of these attributes as well as her devotion to the success of the university community qualifies her as most deserving of the Michael R. Ferrari Award.

Sincerely,

A handwritten signature in cursive script that reads "Sylvia J. Smith".

Sylvia J. Smith
Administrative Assistant
College of Business Administration

The 1994 Michael R. Ferrari Award

I. Nominee

Name Diane D. Regan

Title Executive Assistant to the Dean of the College of Arts and Sciences

Campus Address 205 Administration Bldg.

II. Nominator

Name Barbara S. Lang

Title Alumni/Development Officer, College of Arts and Sciences

Campus Address 201 Administration Bldg.

Phone 2-8545

Administrative ☒ Faculty Student Classified

III. Please include additional letters of reference from three other individuals for your nominee.

IV. A letter of support must accompany this nomination form. Resumes are not necessary. On an additional piece of paper(s) please describe how long and in what capacity you have known the nominee and, after referring to the criteria sheet, describe the qualities the nominee possesses on the human dimension and at least one of the listed three criteria. Please keep in mind that the **SELECTION OF THE AWARD RECIPIENT WILL BE MADE ON THE BASIS OF THE INFORMATION SUPPLIED.** The nomination form must be received in the office listed below no later than July 8, 1994. Late submissions will not be considered. Be sure that all additional pages are attached to the nomination form.

*Gary D. Swegan
Office of Admissions
by July 8, 1994*






Bowling Green State University

72
College of Arts and Sciences
Office of the Dean
Bowling Green, Ohio 43403-0210
(419) 372-2015
Cable: BGSUOH

June 16, 1994

MEMORANDUM

To: Gary D. Swegan, Chair
1994 Michael R. Ferrari Award Committee
Admissions Department

From: Barbara Lang 
Alumni/Development Officer
College of Arts and Sciences

Subject: 1994 Michael R. Ferrari Award Nomination

It is with great pleasure that I ask the search committee to re-activate the nomination of Diane Regan, Executive Assistant to the Dean of the College of Arts and Sciences, for the 1994 Michael R. Ferrari Award. Though I have been on staff as the College Development Officer for only a few months, Diane's commitment to Bowling Green State University and the College of Arts and Sciences is more than apparent. Her initiative, quality of work and skillful interaction with our many publics has made her a valuable asset to me and the University.

Enclosed is the 1994 nomination form, if you need it for a re-nomination. Also included are six letters of recommendation. You will find Dean Craney and Marcia Latta have discussed her excellent performance; Dr. William Baxter and Dr. Karen Gould speak of the extensive support she gives to others; and Ken Frisch and Linda Swaisgood offer high regard to her resourcefulness and creativeness. Many other people wanted the opportunity to support her nomination, however for the sake of brevity, limitations were set.

Personally, Diane offered genuine support and guidance during my transition to the University in April, making what could have been painstaking, a pleasure. Because of her commitment to my well-being, she gave me direction and assistance and more important, helped me feel comfortable in a new and somewhat uncertain atmosphere. I do not imagine her job description included these responsibilities. The college development officer position will be successful, in part, due to her campaign to make it happen.

In closing, I hope the committee has enough information to choose Diane Regan as the recipient of the 1994 Michael R. Ferrari Award.

BL\dh
Enclosure



Bowling Green State University

College of Arts and Sciences
Office of the Dean
Bowling Green, Ohio 43403-0210
(419) 372-2015
Cable: BGSUOH

July 7, 1994

MEMORANDUM

To: Gary Swegan, Chair
1994 Michael R. Ferrari Award Committee

From: Barbara Lang Alumni/Development Officer
Submitted by Debbie Hine Secretarial Staff
College of Arts and Sciences

Subject: Michael R. Ferrari Award Nomination

Barbara wanted me to forward you all the recommendation letters she has received thus far, in order to meet the July 8th deadline. The only letter she has not received is from Ken Frisch, Development Office. If we receive his letter before the deadline we will forward it to your office.

enc.
/dh



Bowling Green State University

74

Department of Ethnic Studies
Ethnic Cultural Arts Program
Bowling Green, Ohio 43403-0216
(419) 372-2796
Fax: (419) 372-2300
E-mail: rperry@andy.bgsu.edu

July 5, 1995

MEMORANDUM

TO: Dr. J. C. Cranny, Dean
College of Arts and Sciences

FR: Robert L. Perry, Chair *R.L.P.*

RE: Recommendation of Ms. Diane Regan for the 1995 Michael R. Ferrari Award

It is with a great deal of enthusiasm that I write in support of Ms. Diane Regan's nomination for the 1995 Michael R. Ferrari Award. As Chair of the Department of Ethnic Studies, I have had the pleasure of working with Diane in her capacity as Executive Assistant to four different Deans of the College of Arts and Sciences. In the 14 years that I have been employed at Bowling Green State University, I have not encountered anyone more humane, honest, hard-working, and sincere than Diane Regan. She is the kind of administrative support person that every administrator would like to have.

Diane understands higher education, the mission of Bowling Green State University, and the role the College of Arts and Sciences has in helping the institution to achieve its mission. She has keen insight on how scholarship will have to be defined in order to meet the needs of students in the twenty-first century, quite unusual for someone with her staff responsibilities. She is the ideal Executive Assistant.

Diane represents the College of Arts and Sciences as an ex officio member of the Minority Affairs Committee. I chaired this Committee and it is here that I have been able to observe the depth of her creative ideas. She has personally contributed ideas toward the use of minority recruitment enhancement funds that have become University policy. The contributions she has made have gone a long way in helping the University to diversify the work environment. She has been the unofficial affirmative action officer for the College of Arts and Sciences. Monitoring and advising the Dean on issues of equity, she has brought to her job an added human dimension.

Diane is also largely responsible for coordinating the Arts and Sciences" academic forums. These have showcased a diverse group of national and local scholars who have presented issues that are at the cutting edge of liberal arts education. Her enthusiasm for her work is infectious. She is always upbeat and positive.

I am further impressed by Diane's ability to work with dignity with all levels of University personnel, from housekeeping staff to the Presidency, with women and men, people of color and others, without the tendency to hierarchically rate the importance of their contributions. In her work on the Equal Opportunity Committee, she has contributed significantly in the area of establishing appropriate extramural relations between students and faculty. Indeed, she has been instrumental in the College of Arts and Sciences' support for out-of-classroom learning experiences for students.

Because much of her work is largely invisible to the University community, the impact of the policies she has helped to shape, positively affecting thousands of students, goes unacknowledged. Diane represents the interests of the College of Arts and Sciences well. She sees the accomplishments of the mission, goals, and objectives of the College as primal over the desires of its independent actors. She has a superior intellect and performs at a level far beyond her job description. It is my understanding that the hours that she devotes to completing important tasks often are given without compensation or hesitation. In her role as liaison to departmental chairs, I have found her assistance essential to my success. Perhaps her most important attribute is her loyalty.

I can think of no other person who better exemplifies the characteristics appropriate for the 1995 Michael R. Ferrari Award. She is a humanist, a good samaritan, and an unsung heroine of Bowling Green State University.



Bowling Green State University

76
College of Arts and Sciences
Office of the Dean
Bowling Green, Ohio 43403-0210
(419) 372-2015

June 27, 1994

Michael R. Ferrari Award Committee

Dear Persons:

It is with great pleasure that I am able to write in support of the nomination of Diane Regan for the Ferrari Award. As Associate Dean for Student Affairs, I have worked closely with her in the College of Arts & Sciences office during the past two years. I am intimately aware of the incredible range of tasks that she has been called upon to perform during a period of extreme flux and instability caused by repeated personnel changes at all levels in the office. Her accomplishments during this period are legion and have been vital to the welfare of the College and its constituent units. Following are a few of her most notable features.

Her energy and productivity are remarkable and well beyond those expected "in the line of duty." On the majority of weekends, she has taken work home for completion. She handles a myriad of details and projects at the same time and still has the resources to deal with the inevitable "crisis of the day." The good humor and diplomatic skill that she uses to get through difficult situations are a hallmark of her style. She has a remarkable sense of who to "touch bases" with to ensure that decisions are based on the best available information and all involved are aware of the process. In a position where it would be easy to retreat to an isolated, arbitrary style, she has remained open and available to the widest spectrum of campus contacts and she accepts both their positive input and criticism with equal attention. Her knowledge of institutional "history" and bureaucratic detail is phenomenal and it has provided the continuity so crucial to the office during its many recent transformations. Finally, her ability to reach difficult negative decisions, deliver them in a straightforward manner and keep the good will of those affected, is a talent not often seen in academic settings.

In summary, based on the attributes to be exhibited by the winner of a Ferrari Award, Diane is clearly a person deserving of such recognition. Equally important is the fact that her designation would exemplify the kind of dedicated, talented and selfless service that the award was established to promote.

Please contact me if you have questions or desire further information.

Sincerely,

A handwritten signature in cursive script, appearing to read "Bill Baxter".

William D. Baxter
Associate Dean

/dp

Letter of nomination for:

Diane Regan

Michael R. Ferrari Award

From: Linda Swaisgood, associate director, Office of Public Relations

When you attempt to define the duties of an administrative staff person whose title is "assistant to the dean," it is all too easy to say that "everything" is a part of that job. In my professional relationship with Diane Regan, however, I believe it is safe to say that her actions, concerns and sensitivities in several areas surpass any that might be expected of her. She is a true "people person," far more concerned with individuals than with perceived "efficiencies of operation."

It is Diane's interest in Bowling Green students that I believe qualifies her most for the Ferrari Award. Through Diane's initiative, the Administrative Staff Council adopted several years ago the *BG Effect* program which provides a University mentor for incoming freshmen who express an interest in or need for some special assistance. At the time the program was begun, it was placed under the guidance of Joan Morgan in Academic Enhancement, where advising is a primary function of the office. This year, however, the program has come back to Diane, and she has expanded the number of mentors (particularly to include classified staff), generating increased enthusiasm for the program among staff and among the incoming freshmen. Those of us who have mentored students through *BG Effect* can testify to the successes of this program. Although it has not, to my knowledge, been entered in any kind of "competition," it is certainly an award-winner in my book, and it covers the scope of the University. Diane has enlisted mentors from almost every area on campus, and the students she is helping come from every college. This program would not exist were it not for Diane, and her time for it is entirely volunteered.

I can also address her efforts with regard to public relations for the College of Arts and Sciences and for all of Bowling Green State University. Diane is responsible in the college for coordinating the release of an annual four-page tabloid alumni newsletter, *Dimensions*. She exhibits an unusual sensitivity to issues and activities in the college which make "newsworthy" material for that publication, but beyond that, she has taken it upon herself to be the key spokesperson for the college whenever she comes across an item that might grab the attention of one of the University's key publics--alumni, prospective students, parents, taxpayers or legislators. In essence she fulfills the role of college media specialist,

which I believe is above and beyond her responsibilities. More than that, she keeps her "ear to the ground" for items University-wide and has been a key resource in the development by our Office of Public Relations in news releases that have gained regional and national attention.

A natural extension of her public relations initiative is Diane's awareness of the need for private dollars to fund enrichment projects for students in the college. She is sensitive to ways of raising both friends and funds and was instrumental in seeing that the college added to its staff a development officer because she sees so many advantages to students from the private dollars that are raised.

Always concerned about the "value" of a Bowling Green education, particularly one in the liberal arts, she has undertaken a project through which she collects and displays the business cards of Arts and Sciences alumni to reassure students that Bowling Green opens the doors to a successful future. That business card collection has been underway for several years and has resulted in some glowing testimonials from arts and sciences alumni which have been used by the Office of Public Relations in developing student recruiting materials. This past year, as Diane spent time searching for a college for her son, she also took the initiative to collect and share with our office a variety of publication samples from other institutions. And she has suggested that we form an informal group of faculty/staff parents who have been through the college search process to share their experiences with the hope of improving what we do at Bowling Green for our prospects. We in Public Relations intend to follow up on that suggestion when the new admissions director arrives.

Diane has also been involved in some significant way with the United Way campaign on campus for several years, and she is an avid spokesperson for improved human relations. She is very sensitive to the needs of minority students and faculty and to the overall benefits of diversity on the campus and has served on equal opportunity and human relations committees.

In summary, may I say that I had the privilege of working with Dr. Ferrari for several years before he left Bowling Green. He was truly a "We Care" individual concerned about the people who make up the University and totally dedicated to advancing the institution. Diane Regan exhibits those same qualities and is therefore a perfect candidate for the Ferrari Award.



Bowling Green State University

Office of Development
Mileti Alumni Center
Bowling Green, Ohio 43403-0054
(419) 372-2424
Fax: (419) 372-7697

July 1, 1994

Dear Ferrari Award Committee Members:

I have been asked to write a letter of support on behalf of Diane Egan, a nominee for the Ferrari Award, and it is with pleasure that I do so.

I have known Diane for several years and have worked with her on a variety of projects of diverse areas and have always found her to be informative, efficient, and dedicated to doing the best possible job. I believe these are characteristics that Diane exhibits no matter what the project.

A few years ago, Diane, along with others on Administrative Staff Council, spoke of the need for ASC members to play a more active outreach role with new students who may be overwhelmed in adjusting to a college environment. While many applauded the idea, it was Diane who developed BG Effect into a working program that now assists numerous students every year.

Likewise, she has been involved with St. Thomas More's "Adopt-a-Student" program, matching University students with community families in an effort to give students a place to call home away from home. Diane plays an active role on many committees and projects through the church, again, exhibiting her desire to make her community and University better places in which to work and live.

In her job, Diane is known to be a very strong advocate for students. As we all know, the bureaucracy of a University often seems like an overpowering monster to students and by the time they reach the Dean's office, students feel they have nowhere else to turn. Diane is willing to go out of her way to get to the bottom of their concerns, cut through miles of red tape if necessary, and get the problem solved.

I believe Diane is the type of individual who is representative of the characteristics sought in a Ferrari Award recipient. I hope the committee will give her candidacy every consideration.

Sincerely,

A handwritten signature in black ink that reads "Marcia A. Latta".

Marcia Sloan Latta
Director of Community Relations



Bowling Green State University

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Office of the Associate Vice President for Research
and Dean of the Graduate College - (419) 372-2791
Graduate Admissions - (419) 372-2793
Research Services Office - (419) 372-2431
Bowling Green, Ohio 43403-0180
Cable: BGSUOH

June 30, 1994

Selection Committee, Michael R. Ferrari Award
BGSU

Dear Committee Members,

I am delighted to have this opportunity to recommend Diane Regan to you as most deserving of the Michael R. Ferrari Award. During the past ten years I have worked with Diane on numerous program, college, and university issues, and there is no one I would recommend more highly than her for this award.

Many who have written over the years in support of Diane's nomination for this award have, I am sure, emphasized the tremendous dedication she brings to her work and, along with that, her steadfast commitment to educational excellence within the College of Arts and Sciences and throughout the university. During the extended period of transition in the Dean's office which created additional concerns for many colleagues in Arts and Sciences, she continued to work tirelessly for both stability and progress under conditions that would strain even the most patient of mortals.

I would like, however, to underscore another aspect of Diane Regan's contribution to the university, which is the exceptionally important role she has played -- both officially and behind the scenes -- to foster principles of fairness and inclusion in all facets of college and university life. During my term as Director of Women's Studies, when I also served on the college Minority Affairs Committee, I had many occasions to witness Diane's strong commitment to issues of equality and fair treatment. Sensitive to the particular difficulties and stress that new and probationary faculty from underrepresented groups sometimes experience, she understands and emphasizes the importance of community and collegial support. In addition, Diane has made remarkable efforts year after year to facilitate, wherever possible, diversification efforts in the hiring, tenuring, and promoting of BGSU faculty. In my own view and, I believe, in the minds of all those concerned with these issues, Diane's leadership and support in the areas of equal opportunity, fair treatment, and diversification of our campus community have been crucial and are indeed praiseworthy.

Finally, I would simply stress the fact that Diane Regan is, as all who know her recognize, a person of great integrity and honesty who is devoted to enhancing the educational experience of BGSU students. To honor her with the Michael R. Ferrari Award is to honor the very best kind of university service and vision.

Sincerely,

A handwritten signature in cursive script, reading "Karen L. Gould".

Karen L. Gould
Associate Dean, The Graduate College
Professor of French



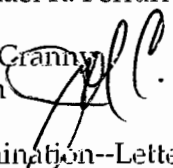
Bowling Green State University

College of Arts and Sciences
Office of the Dean
Bowling Green, Ohio 43403-0210
(419) 372-2015

June 27, 1994

MEMORANDUM

TO: Michael R. Ferrari Award Committee

FROM: C. J. Grann
Dean 

SUBJECT: Nomination--Letter of Support for Diane Regan

I am delighted to write in support of the nomination of Diane Regan for the Ferrari Award. I can imagine no more deserving candidate.

As Executive Assistant to the Dean, Diane is closely involved with every aspect of the College. She represents the Dean at various committees, meetings and functions, and she does so in a highly professional and skillful manner. For most of the interactions between the College and various internal and external groups and individuals, hers is the voice of the College. "Executive Assistant" is a very appropriate description of her very difficult and sensitive role. It demands innovation, flexibility, confidence, and a high level of cooperation. As the College has grown (and resources have shrunk), the position has become even more demanding. As a department chair, I was always impressed with her knowledge, tact, and willingness--and ability--to be helpful. As Dean, I have been astonished at the very high level of performance which is typical of her work.

Diane has held this position for five different Deans; three in the last year! This last year her performance has been extraordinary. We had only one (of three) Associate Deans. Despite the turmoil and uncertainty, she kept things "on track," coordinated the selection of three staff members and three new Associate Deans, and adjusted College operations to the new (and probably often unusual) ideas and policies of a new Dean. A recent award from the Medici Circle aptly described her as "the glue that holds the College together."

I have focused primarily on the quality of her performance, but she excels on every dimension of the criteria for this award. Her schedule, like the scope of her activities is "whatever it takes to get the job done well." She is unfailingly cheerful and cooperative and puts the same energy and thoroughness into organizing social (or semi-social) College activities as for administrative tasks.

Diane has my highest and unqualified recommendation. This award would be a well-deserved recognition of her skill, commitment, and positive impact on the College and the University.

/dp



Bowling Green State University

Office of Development
Mileti Alumni Center
Bowling Green, Ohio 43403-0054
(419) 372-2424
Fax: (419) 372-7697

July 7, 1994

Dear Members of the Michael R. Ferrari Award Selection Committee:

This letter is being written to offer my support for the selection of Diane Regan as the 1994 recipient of the Michael R. Ferrari Award. In my two short years at Bowling Green I have had several opportunities to work with Diane and have been impressed each time with her efficiency and effectiveness.

Our most recent opportunity to work together was during the search for the college's alumni/development officer. Because of her personal skills and her commitment to the college and the university, I asked that she chair the search committee. Once again she used her initiative and kept the balance between the college needs and the alumni/development needs. This balance was extremely important since this was the first time a search had been conducted for a college alumni/development officer. Without her leadership and her ability to look at the large picture, the search could have been most difficult.

In addition to working with her at the University, I have had the privilege of seeing Diane in an active role in her church. She is a regular participant in the service. I share this with the committee to remind you that she is not only active at work, but active in the community as well.

Since I have served on a similar committee, I know the task of selecting one award recipient is difficult. Diane Regan is an excellent candidate. I strongly recommend her for this award.

Should you want additional comments or need clarification, please contact me at 372-2424.

Thank you.

Respectfully submitted,

A handwritten signature in cursive script, reading "Ken Frisch".

Kenneth C. Frisch
Associate Vice President
for University Relations
Director of Development

KCF:amh

The 1994 Michael R. Ferrari Award

I. Nominee

Name Pat Green

Title Administrative Director, Center for Photochemical Sciences
Coordinator of Graduate Studies, Department of Chemistry

Campus Address 303 Physical Sciences Laboratory Building

II. Nominator

Name D.C. Neckers

Title Executive Director, Center for Photochemical Sciences
Chairman, Department of Chemistry

Campus Address 132 Overman Hall

Phone 372-2034

Administrative _____ Faculty X Student _____ Classified _____

III. Please include additional letters of reference from three other individuals for your nominee.

IV. A letter of support must accompany this nomination form. Resumes are not necessary. On an additional piece of paper(s) please describe how long and in what capacity you have known the nominee and, after referring to the criteria sheet, describe the qualities the nominee possesses on the human dimension and at least one of the listed three criteria. Please keep in mind that the **SELECTION OF THE AWARD RECIPIENT WILL BE MADE ON THE BASIS OF THE INFORMATION SUPPLIED.** The nomination form must be received in the office listed below no later than July 8, 1994. Late submissions will not be considered. Be sure that all additional pages are attached to the nomination form.

Gary D. Swegan
Office of Admissions
by July 8, 1994





Bowling Green State University

84
Department of Chemistry
Bowling Green, Ohio 43403-0213
(419) 372-2031
Fax: (419) 372-9809

D. C. Neckers

419 372-2034

July 7, 1994

Memo:

To: Gary Swegen

From: D. C. Neckers, Chair *D.C. Neckers*

Re: Nomination of Pat Green for the M. P. Ferrari Award

Enclosed find the letter of nomination and three seconding letters for Pat Green for this year's M. P. Ferrari Award. I expect three additional seconding letters next week. I'll forward those to you when they are received.

Please call on me if I can furnish additional information.



Bowling Green State University

85
Department of Chemistry
Bowling Green, Ohio 43403-0213
(419) 372-3031
Fax: (419) 372-9809

D.C. Neckers

419 372-2034

July 6, 1994

To: Gary Swegan
Chair, 1994 Michael R. Ferrari Award Committee

From: D. C. Neckers *D.C. Neckers*

Re: Nomination of Pat Green

It is my sincere pleasure to nominate Pat Green for the 1994 Michael R. Ferrari Award. Ms. Green is Administrative Director of the Center for Photochemical Sciences and Coordinator of Graduate Studies in the Department of Chemistry.

Pat has provided exceptional leadership in the evolution and development of the Center for Photochemical Sciences. Without her continuing efforts, it is most certain that the Center would have been much less successful. As administrative director she interacts with administrators, classified staff, students, scientists and business people from outside the University. She approaches each of these persons, no matter what the position or status, with the same respect, care, sensitivity and openness. She has a reputation on and off campus of being sensitive to the needs of others as well as being easy to work with in an assertive but harmonious fashion. Always present in her interactions is her loyalty to the Center and her concern for the well-being of the University.

Pat Green's competence shows in everything she does and it helps improve the reputation of the University. A number of years ago, as a result of her participation in writing a major National Science Foundation proposal for the Center, Pat was asked to evaluate the guidelines for the program for which the proposal was submitted. The following year she assisted the program director, who is now Assistant Director of Physical Sciences at the Foundation, with a new format for the guidelines. These were re-written based largely on her suggestions, and I know how much the administrative staff at NSF appreciated her contributions.

Pat continually seeks to streamline and improve procedures. For the past three years she has taken charge of recruitment of our masters and doctoral students and maintenance of their records (this in addition to her administrative duties in the Center). Through her creative and resourceful efforts in working with other offices on campus, Pat has expedited application

processing so that bright students are accepted before other schools make offers. She keeps in touch with each of the priority applicants on an individual basis, by phone, letter, fax, and probably even carrier pigeon in some cases, to smooth the application process and transition to Bowling Green. She has provided a unique and caring personal touch to our recruiting efforts. She is committed to the educational mission of the University and has worked diligently to bring students from the Soviet Union and eastern Europe into the doctoral program in support of University initiatives in these areas. As a result the Ph.D. program in the photochemical sciences is now one of the fastest growing in the State. As of the fall, nearly 40 students will be in full time residence.

Pat oversees the publication of *The Spectrum*, the quarterly newsletter of the Center, which is received by scientists around the world. The quality of this effort is evidenced by the fact that major industries such as Olin Corporation, E.I. Du Pont de Nemours, Ciba-Geigy and Coherent have become continuing sponsors of *The Spectrum*. Pat created the desktop publishing system used to create *The Spectrum* from contributed manuscripts and she designed the layout. She also creates our recruiting materials and student handbooks by working with undergraduate design majors in the development, layout and writing of these documents.

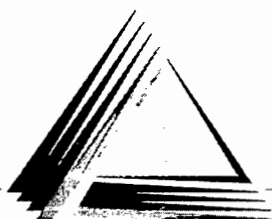
A unique contribution that Pat has made to the Center for Photochemical Sciences is in creating an atmosphere which encourages the active participation of all principal faculty members. Thus Center members willingly work for its betterment and on its on-going activities as a cohesive group and much more gets done as a result. Pat is an efficient person and excellent organizer. The result is the body politic works together enthusiastically on projects of mutual interest. Three highlights of Pat's efforts have been symposia put on by the Center. In each, scientists from major universities around the US came to Bowling Green for a weekend to discuss their experiments and research.

You'd think that Pat would be overloaded with the work I've mentioned above, but she still finds time for campus service. She has served or is currently serving on the Parking Appeals Committee, Equal Opportunity Compliance Committee, Personnel Services Training Committee, Non-Academic Functions Committee, and Administrative Staff Council (of which she is currently chair). The latter is particularly significant since it demonstrates that Pat enjoys the respect and confidence of her peers.

Few individuals of my acquaintance at the University have contributed as much to the development of and the operation of an important segment of the University as has Pat Green. She goes about her work with sincere enthusiasm, with dignity, with loyalty and with grace. She is an excellent participant in, and contributor to, the greater community of the University. In

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summary, I feel that Pat Green is exceptionally qualified for the Michael R. Ferrari Award. In her day to day efforts on behalf of the University, she truly exemplifies the quiet dignity which best characterized Dr. Ferrari's daily work. I enthusiastically place her name in nomination for the 1994 M. R. Ferrari Award.



Center for Photochemical Sciences

July 11, 1994

To: Gary Swegan
Chair, 1994 Michael R. Ferrari Award Committee

From: George S. Hammond *GS H*

Re: Nomination of Pat Green for the Ferrari Award

It is a pleasure to support the nomination of Ms. Pat Green for the Michael R. Ferrari Award. I have known Ms. Green during the five years that I have been visiting Bowling Green. In her role of Administrative Director of the Center for Photochemical Sciences she does a superb job. During my 50+ years in three universities, a major corporation, a Foreign Secretary of the National Academy of Sciences and sundry other transient professional assignments, I have never seen her equal.

The scope of her responsibilities is remarkable. She keeps tabs on many day to day details of operation of the Center, participates in recruiting of graduate students and serves as their advisor in many ways after they are here, she edits and produces the Center newsletter, Spectrum, and has participated in many ways as a good citizen of the campus community.

When faced with a complex number of tasks, Pat has a talent for organizing and prioritizing them so that the whole program can be carried out with optimum efficiency. Her sense of dedication and loyalty are monumental; often leading her to take on a work load much greater than might be reasonably asked of her.

Finally, Pat has a warm and caring personality. It is a delight to work with her.

RECEIVED

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ADMISSIONS OFFICE



89
July 7, 1994

Mr. Gary D. Swegan, Chair
1994 Michael R. Ferrari Award Committee
Administrative Staff Council
Bowling Green State University
Bowling Green, OH 43403

Dear Mr. Swegan:

I would like to express my most enthusiastic support for the nomination of Ms Pat Green for the 1994 Michael R. Ferrari Award.

As Administrative Director of the Center for Photochemical Sciences, Pat has shown an exceptional commitment towards the growth and continued development of our growing Ph.D. program in the Photochemical Sciences. Her many duties place her in a unique position where she can interact with all elements of our Departmental community including students, faculty, and outside advisors. As a result, hers is an instantly recognizable and welcomed face in our Department. Each year Pat coordinates the Center's annual Advisory Board Meeting which brings outstanding scientists to Bowling Green to meet with our Department and exchange scientific information. This past year's speakers included two members of the National Academy of Sciences, Professors Harry Gray from the California Institute of Technology, Mustafa El Sayed from the University of California at Los Angeles, and Professor Robert Liu an eminent scientist from the University of Hawaii. As a result of Pat's tireless efforts to bring these speakers to Bowling Green, our students were given a priceless opportunity to interact with these scientists in a personal setting. As an aside, throughout the past several years, Pat has been able to establish close institutional ties with Prof. Gray who has done much to support the Center for Photochemical Sciences within the international scientific community.

As Graduate Coordinator in our Department, Pat has been instrumental in forging a strong link between our program and the Mendeleev Institute of Chemical Technology in Moscow. This relationship has allowed us to bring some of the "best and brightest" students from the former Soviet Union to Bowling Green. The presence of these exceptional students has given our Center an enormous advantage in our goal of establishing an internationally recognized program in Photochemical Sciences.

In short, Pat Green has made an enormous and valuable contribution to our Department. She richly deserves recognition for her commitment and tireless service to this University.

Sincerely,

Michael Y. Ogawa
Assistant Professor of Chemistry
Principal Member, Center for Photochemical Sciences



July 7, 1994

Memorandum

To: Gary D. Swegan, Chair
1994 Michael R. Ferrari Award Committee

From: Alita Frater
Secretary
Center for Photochemical Sciences

Alita Frater

Re: Award Nomination

This memo is in support of the nomination of Pat Green for the Michael R. Ferrari Award. Pat has been administrative director of the Center for Photochemical Sciences since 1986, and in 1991 she assumed the additional duties of director of graduate studies in chemistry.

Pat has excellent communication skills--both oral and written. In her capacity as director of graduate studies, she is in contact with graduate students daily. She always finds time in her very busy schedule to listen to student concerns and problems and quickly find the answers to their questions.

The past two years she has written a recruitment plan and the Graduate College has allocated money toward our recruitment efforts both years. Because of her excellent plan the past year, an incentive award for excellence in recruitment planning was also awarded to us by the Graduate College.

Pat constantly strives to find new and better ways of performing the duties of her job. She is very creative and receptive to new ideas. One idea she had was to streamline our recruitment process. Other departments are now looking into the process she developed.

Pat is presently the chair of the Administrative Staff Council. One of her top priorities is looking out for the well being of all her administrative staff colleagues. She sincerely believes that Bowling Green State University is a good place for staff to work and will strive to make it better in the years to come. She is also a member of the Equal Opportunity Compliance Committee and the Non-Academic Functions Committee.

I have worked for Pat for the past six years and I have found her to be a very fair and caring individual. I think she would be a very deserving recipient of the Michael R. Ferrari Award.



Bowling Green State University

Department of Chemistry
Bowling Green, Ohio 43403-0213
(419) 372-2031
Fax: (419) 372-9809

July 7, 1994

TO: Gary D. Swegan, Chair, 1994 Michael R. Ferrari Award Committee
FROM: John R. Cable
RE: Nomination of Pat Green

It is with great pleasure that I write this letter in support of Pat Green's nomination for the 1994 Michael R. Ferrari Award. As the graduate coordinator for the Photochemical Sciences Ph.D. program, I have had the opportunity to work with Pat almost continuously over the past several years on issues related to the graduate students in this department. Her exceptional organizational skills have been a tremendous benefit to the graduate program.

Pat has organized a very efficient student recruitment procedure that places special emphasis on attracting the best students to the University. Not only does she expedite the processing of the applications, through her work with other offices on campus, but she also tries to establish a personal contact with the applicants. It's also quite obvious that Pat cares very deeply about the welfare of the students once they do arrive. Since many of our students are from foreign countries, they require a fair amount of time to adjust to their new environment. On her own initiative, Pat has organized a weekly brown bag lunch for the new graduate students to help them get to know each other a little better and also just to help them out with any problems they might be encountering with, for example, their apartments, credit card applications, etc.

Pat also oversees many of the administrative aspects involved in the graduate program and again her time lines of when certain students should be taking a particular exam and when other procedures should occur have made the Ph.D. program a very smoothly running operation. Her efforts are big part of the success we have enjoyed.

It is also hard for me to imagine anyone who promotes the University and its programs any more than Pat Green. Much of the role she plays as the Administrative Director of the Center for Photochemical Sciences is directed along this line. She has organized numerous seminars and advisory board meetings for the Center, but she goes beyond just getting the job done. Almost every guest invited to these functions mentions their appreciation for the way Pat has treated them and has handled the details of their visit.

She has dealt with the press and visitors from industry and academia all with the intent of promoting the Center and the graduate program. Her work on publishing *The Spectrum*, our newsletter, is outstanding. At almost every place I have gone to visit or give a talk it has been mentioned and been associated with Bowling Green State University.

I lend my strongest support for Pat Green's nomination for the Michael R. Ferrari Award.



Bowling Green State University

Office of the Associate Vice President for Research
and Dean of the Graduate College - (419) 372-2791
Research Services Office - (419) 372-2431
Bowling Green, Ohio 43403-0180
FAX: (419) 372-8569
Cable: BGSUOH

JUL 20 1994

July 18, 1994

ADMISSIONS OFFICE

MEMORANDUM

TO: Gary D. Swegan, Chair
1994 Michael R. Ferrari Award Committee

FROM: Louis I. Katzner *L. Katzner*
Associate Vice President for Research
and Dean of the Graduate College

SUBJECT: Pat Green

It is my understanding that Ms. Pat Green has been nominated for the 1994 Michael R. Ferrari Award. I am extremely pleased to provide the selection committee with information relating to her activities.

My contact with Ms. Green is primarily in the context of her role in coordinating the administration of the graduate programs in chemistry and photochemical sciences. In this capacity, Ms. Green does a truly exemplary job. She handles day-to-day administrative responsibilities in an exceptionally well organized and timely fashion. Indeed, she does such a good job, that I urge graduate programs that are having trouble in this area to seek her advice as to how they can improve their processes and procedures.

As the person responsible for coordinating the administration of two graduate program, Ms. Green sometimes finds herself in the middle of conflicting desires of graduate students, faculty, the department chair and the graduate college. When this occurs she invariably handles the situation with skill, tact and sensitivity. The result is that situations that could develop into major controversies are frequently defused before they become problems. In addition, Ms. Green goes well beyond the call of duty in befriending and looking out for the interests of graduate students, while at the same time recognizing that the policies of the department and graduate college must be observed.

As one of a decreasing number of people in our community who had the opportunity of working directly with Mick Ferrari while he was at BGSU, there is no doubt in my mind that Pat Green would be an outstanding recipient of the award given in his name.

**Bowling Green State University**

Financial Aid and Student Employment
450 Student Services Building
Bowling Green, Ohio 43403
(419) 372-2651

MEMORANDUM

TO: Gary Swegan
FROM: Laura Emcho
DATE: July 5, 1994
RE: Letter of Support for R. Zera's Nomination

Rich Zera is a well respected professional who serves the University and the Bowling Green community with dedication and commitment. I am glad to write a letter in support of his nomination for the 1994 Michael Ferrari Award.

Mr. Zera's position as the Director of Administrative Computer Services is a balancing act between the computer software needs of individual administrative users and the global goals of the University. His guidance and insight assists all administrative users in focusing on the greater needs of the University in serving our students more efficiently and effectively.

The desire to see integrated and updated administrative computer systems and to serve our students were driving forces for Rich in initiating and developing 'Project 90' and the 'S.T.A.R.' telephone registration system. Mr. Zera is also a key player in the Administrative Computer Council, which is an advisory group to Dr. Conrad. Rich has developed a wonderful rapport with the administrative users, highlighted by professionalism and openness.

Rich Zera is an author and has presented many seminars to various computer services organizations and private companies. He does an outstanding job of representing our University to outside agencies.

Rich is very active in the Bowling Green community, serving as Chair of the Wood County Commission on Alcohol and Drug Abuse, the Wood County Community Mental Health Board, and the St. Aloysius School Board.

As the Director of Administrative Computer Services, Rich Zera has always demonstrated his dedication and professionalism to all. He has an open and easy-going approach to discussions, but you know that he puts into each project 110% of his effort.




Bowling Green State University

94
University Computer Services
Bowling Green, Ohio 43403-0125
(419) 372-2911
FAX (419) 372-7723
Cable: BGSUOH

June 9, 1993

MEMORANDUM

TO: Jill Carr, Chair, 1993 Ferrari Award Committee

FROM: Richard L. Conrad, Computer Services 

SUBJECT: 1993 Ferrari Award Nomination for Rich Zera

Thank you for your memorandum of June 7, 1993, in which you invited re-activation of nominations for the Ferrari Award. Since I feel that Rich's contributions and value have done nothing but grow even more during the past year, I am pleased to submit his name for consideration for 1993.

I would also like to express my appreciation to you for retaining last year's credentials and not requiring nominators to create new nominating packages. The time and thought which went into the process last year was considerable, and I am appreciative of the fact we do not have to ask references for new letters.

I have great respect for the decisions made by the committee in the past few years and feel that all of the individuals honored were certainly most deserving. Nonetheless, I cannot conclude this memorandum without emphasizing in the strongest possible terms that I believe Rich's contributions, character and accomplishments on so many fronts are entirely consistent with the purpose of the Ferrari Award. I therefore submit his name for consideration with great enthusiasm and high expectations.

If you require any additional information, please do not hesitate to call me at your convenience.

Thank you.

ss

The 1994 Michael R. Ferrari Award

I. Nominee

Name JoAnn Kroll

Title Director - Career Planning & Placement Services

Campus Address 360 Student Services Bldg.

II. Nominator

Name Sarah Grimes

Title Administrative Assistant - Career Planning & Placement

Campus Address 360 Student Services Bldg.

Phone 372-2358

Administrative _____ Faculty _____ Student _____ Classified X

III. Please include additional letters of reference from three other individuals for your nominee.

- IV. A letter of support must accompany this nomination form. Resumes are not necessary. On an additional piece of paper(s) please describe how long and in what capacity you have known the nominee and, after referring to the criteria sheet, describe the qualities the nominee possesses on the human dimension and at least one of the listed three criteria. Please keep in mind that the **SELECTION OF THE AWARD RECIPIENT WILL BE MADE ON THE BASIS OF THE INFORMATION SUPPLIED.** The nomination form must be received in the office listed below no later than July 8, 1994. Late submissions will not be considered. Be sure that all additional pages are attached to the nomination form.

*Gary D. Swegan
Office of Admissions
by July 8, 1994*





Bowling Green State University

Career Planning and Placement Services
360 Student Services Building
Bowling Green, Ohio 43403-0144
Office: (419) 372-2356
Fax: (419) 372-9847

To: Gary D. Swegan, Chair, 1994 Michael R. Ferrari Award Committee

From: Sarah Grimes, Administrative Assistant *SG*
Career Planning and Placement Services

Date: June 23, 1994

Subject: Nomination of JoAnn Kroll, Director, Career Planning and Placement Services

It is with great pleasure I nominate JoAnn Kroll for the Michael R. Ferrari Award. JoAnn has consistently demonstrated qualification for this award in all three areas, Innovation and Initiative, Performance, and Relationship with University Community, throughout her ten year tenure at Bowling Green State University. The following information is provided in support of this nomination.

- * JoAnn was invited to appear on CBS This Morning in April, 1992, to discuss the job market for college graduates and what Bowling Green State University is doing to prepare our graduates to market themselves. She explained the learning processes used to assist students in preparing themselves for interviews and the challenges recent graduates face in today's competitive job market.
- * During a visit by the Rector of Mendeleev University of Chemical Technology in the Spring of 1991, JoAnn explained to the Rector the services provided to our students, graduates, and alumni, gave him a tour of Career Planning and Placement Services, including a demonstration of the automated equipment utilized to provide these services. Following this meeting the Rector arranged with Dr. Paul J. Olscamp that JoAnn be invited to Moscow to assist with the initiation of the first Placement Office in the former Soviet Union. During JoAnn's visit in November, 1991, she addressed an audience of more than a hundred faculty members and prospective Placement officials from institutes and universities throughout Russia. In a follow-up visit in 1993, the current Placement Director, Tatiana Myasoedova, was invited to visit Bowling Green, which she did in May of this year to learn from the entire CPPS staff additional information and techniques she will implement in her operation.
- * Under the direction of the former interim Vice President for Student Affairs, Dr. Bob Arrowsmith, JoAnn was appointed chair of the Professional Development Committee for the Student Affairs Division. JoAnn is using her excellent leadership skills to facilitate and organize development interventions including:
 - Let's Talk About Race
 - Gay, Lesbian, Bi-Sexual Issues
 - Service to Disabled Students
 - International Student Needs
 - Stress seminar for Classified employees with a follow up session to be held in July, 1994

Overall, this has been a very busy and productive first year for this ongoing Professional Development Committee. Due to JoAnn's commitment to both the professional and personal development of the Classified Staff of the Division, JoAnn has assumed all expenditures. JoAnn is truly committed to staff development opportunities being afforded to ALL staff members, regardless of state classification or designated job title within the university system.

- * Four major publications are produced each year by the Career Planning and Placement staff, Career Search Manual, Leaders in Recruiting, Recruiter Guide, and Career Decisions. These publications, distributed at no charge to the recipients, are referred to frequently by students, faculty, employers. Many other Career Planning and Placement Offices request permission to use information from the Bowling Green State University publications in their own versions of these documents.
- * Upon JoAnn's arrival at Bowling Green State University in 1984, the office owned and utilized one memory typewriter and one word processor. Due to JoAnn's vision, creativity, and innovation, the Career Planning and Placement Office at Bowling Green State University is now known within professional circles as "the leader" in utilization of automation and state-of-the-art technology in services provided to all our customers.
- * There is ample evidence that JoAnn's commitment to servicing the needs of the students of Bowling Green State University are not confined to the walls of the Career Planning and Placement Services. In addition to her unswerving dedication to meeting their career and job search needs at all hours of the day and night, she also has taught a graduate level course a number of times, through the Department of Educational Foundations and Inquiry in Career Counseling, she is the advisor to Hillel (the Jewish student group), and can often be found as a guest speaker in classes, student organizations, and in residence halls. JoAnn also consistently volunteers to assist with the Parents Program during Pre-Registration.
- * JoAnn Kroll was presented the 1987 Award of Excellence by the College Placement Council, Inc., for excellence in educational programming related to career planning and placement. This award included recognition for the outstanding publications produced by the office, the implementation of workshops to assist the students in learning the job search process, and the changes made to the on-campus recruiting sign-up process. (This process went from the students camping out all night to an incentive system where the more the students learned and helped themselves, the higher priority they received in the sign-up process).
- * A member of both the Midwest College Placement Association (MCPA) and the College Placement Council for many years, JoAnn has served on many committees and task forces. She was the Program Chair for the Spring Conference of MCPA the year it was held in Toledo.

- * JoAnn can often be found working collaboratively with other offices on campus as well as other universities and colleges throughout our region. Examples of these efforts are the Minority Career Institute, programming for Arts and Sciences majors, events co-sponsored with the Cooperative Education Office, the Mid-America Conference MBA Career Fair, and Employ-Net, which is an effort of a consortium of 19 colleges and universities in Northwest Ohio.
- * Seen as a leader among her colleagues and co-workers, JoAnn is often found encouraging others to take the risk and try out their own ideas. She is seen as a person who truly believes in the abilities of every individual and attempts to help each person with whom she works to develop their own skills and abilities. A good listener and giver of feedback, JoAnn is a strong promoter of giving credit where it is due. It doesn't matter what classification a person holds within our system, if that person leads a project or the planning and implementation of an event, they are acknowledged, publicly and privately, for their effort and dedication.

This nomination is made in the firm belief that JoAnn exhibits all the qualities apparent in the preceding recipients of the Michael Ferrari Award. If I can provide any additional information or supporting evidence, please don't hesitate to call me.

Enclosures



Bowling Green State University

Career Planning and Placement Services
360 Student Services Building
Bowling Green, Ohio 43403-0144
Office: (419) 372-2356
Fax: (419) 372-9847

June 15, 1994

Gary D. Swegan
Office of Admissions
Bowling Green State University
Bowling Green, OH 43403

Dear Mr. Swegan:

It is my pleasure to nominate Ms. JoAnn Kroll for the 1994 Michael R. Ferrari Award. Ms. Kroll demonstrates excellence on several levels including the three criteria of innovation and initiative, performance and relationship/service within the university community.

Ms. Kroll is a human dynamo--full of energy and vision. It would be difficult to find another individual within the Division of Student Affairs who has demonstrated innovation or initiative at a level compared to Ms. Kroll. For example within the past four years since I have known JoAnn, computer automation within our office and services provided to students, alumni, employers, and faculty via automated systems have increased dramatically. Under the leadership of Ms. Kroll, Resume Expert (a software package to create resumes) and a computer/telephone integrated sign-up and telephone hotline system have been implemented in order to offer quick access, user-friendly service to students and alumni. The Alumni Vacancy Information Phone service allows individuals to access job vacancies 24 hours per day, seven days a week. This supercedes paper vacancy bulletins which expired shortly after received by the office. Not only did this intervention save time and money for our office, but students and alumni now have faster access to job vacancies as soon as we have received them. JoAnn also secured a \$15,000.00 grant from Nationwide Insurance Company which was used to enhance services to students and alumni via our automated systems. Furthermore, JoAnn has been instrumental in developing office publications for students, alumni and employers. The Career Search Manual, Recruiter's Guide, and Leaders in Recruiting Guide publications are widely used as models for other Career Planning and Placement offices' publications across the country.

In 1992, Ms. Kroll's expertise caught the attention of the national media and JoAnn was interviewed live on "Good Morning America" delineating not only Bowling Green State University's Career Planning & Placement office services such as Resume Expert but also tips for job hunters nationwide. Due to Ms. Kroll's efforts in advancing services via technology, Bowling Green State University's Career Planning & Placement Services is well-known throughout the country and in Russia. Ms. Kroll offers her expertise and consults with other Career Planning & Placement offices in assisting them in their service efforts. In 1993, Ms. Kroll was invited to Russia to the Mendeleev Institute to consult and teach the Career Planning & Placement office staff about implementing

career services for Russian technological graduates. As a result, a reciprocal relationship of shared cultural and career information between the two offices has been created.


Ms. Kroll's performance is simply astonishing. Maintaining the "status quo" is not part of her vocabulary. JoAnn gives of her time, both personal and professional, as the need arises. This past year, JoAnn was asked to Chair the Student Affairs Staff Development Committee offering programs for both classified and unclassified employees of the division. Several programs were offered from the committee including service excellence, diversity issues and stress management.

Additionally, Ms. Kroll has a difficult time saying "no" to requests for speaking engagements, consulting, or advice whether it be from students, faculty, alumni, employers, staff members, or colleagues. Thus, many times one will see JoAnn on campus during evening and week-end hours promoting and providing services for our many clients. Even though her schedule may be overflowing, Ms. Kroll finds time to act as an advisor to Hillel, a student organization, which provides social, educational, and cultural programs for the Jewish student population on campus. She has also taken a special interest in acclimating Russian students to campus and helping them adjust to the cultural shock of living in Bowling Green. In conjunction with Multicultural Activities, JoAnn formed a professional development program for African-American students preparing for the job search and professional work world. These examples demonstrate that Ms. Kroll works collaboratively with not only departments within the Student Affairs division, but also within Academic Affairs, various colleges on campus and the community.

Finally, I would be remiss if I did not mention her service to her own staff. In creating a learning organization, Ms. Kroll has provided resources, time, and creativity toward allowing her staff to learn new topics, attend conferences for professional growth and promoting cross-training of staff members to assist in career enhancement.

I believe I have only touched the surface of JoAnn's many accomplishments. In her ten years at Bowling Green State University, she has demonstrated outstanding service to the university community. Innovative, stellar performance, and a compassionate attitude toward others characterize her attributes. Simply stated--she *cares*! She gives willingly to the university in her efforts toward "continuous improvement" and is overwhelmingly deserving of the Michael R. Ferrari award. Please give her candidacy your highest consideration. Should you need additional information, please feel free to contact me.

Sincerely,


Pam Allen
Assistant Director



Bowling Green State University

Career Planning and Placement Services
360 Student Services Building
Bowling Green, Ohio 43403-0144
Office: (419) 372-2356
Fax: (419) 372-9847

June 25, 1994

Mr. Gary D. Swegan
Office of Admissions
Bowling Green State University
Bowling Green, OH 43403

Dear Mr. Swegan:

It is my pleasure and privilege to nominate Ms. JoAnn Kroll, Director of Career Planning and Placement Services, for the 1994 Michael R. Ferrari Award. Ms. Kroll possesses all the necessary ingredients which add value and excellence to Bowling Green State University's programs and services.

Ms. Kroll is an innovator. Constantly seeking new avenues which increase effectiveness and efficiency, JoAnn has made it a mission to embrace technology for the betterment of students, alumni, faculty, staff, and all outside constituents. Her philosophy is "Market driven, technology enabled." She strives to incorporate computer automation in ways which increase Career Planning & Placement Services delivery of programs and services. The growth of automation has included the acquisition of Resume Expert Plus (computerized resume writing/database management software), Placement 101 (interactive computerized storyboard program focused on orienting students to placement services). She has embraced technology in new and bold areas, such as a computerized recruiting scheduling system and a 24 hour job vacancy hotline. Additionally, she has devoted extensive time and resources into making the Center for Career Resources into a valuable asset for students and alumni.

Her commitment to all populations served by Career Planning and Placement is first rate. She performs her duties to the university and its community with a high level of energy, motivation and commitment. Often she is called upon by national news agencies to give her insight into questions about the world of work. She is considered an expert in her field. She has also lent her expertise to other institutions, regionally, nationally and internationally. Her assistance to other Career Planning professionals is widely sought, and widely respected.

Her dedication to students is unqualified. She is an excellent counselor, advisor, mentor and leader for students. Ms. Kroll goes beyond the call of duty in scheduling appointments after

102

hours and making evening or weekend presentations, all in an attempt to reach those who need assistance, when it is convenient for them. Her service also extends to the publications. The Career Search Manual is an annual student publication which details all Career Planning and Placement services. It is highly professional and exhaustive.

As a manager, JoAnn Kroll is superb. She embodies all the necessary skills and abilities which draw out the best in her staff. She is dedicated to creating a learning environment, one which strives for continuous improvement in service and performance. She motivates, directs, leads and coordinates all activities with the utmost of professionalism and concern. As a direct result, the loyalty of her staff is unyielding. Ms. Kroll takes leadership positions in cross-functional activities. She has worked in both a leadership and team-member capacity for departments within and outside of Student Affairs. Her contribution to staff development for the Division of Student Affairs has yielded lasting results, and heightened staff awareness and administrative commitment to personal growth and development.

For all her efforts over the past 10 years, Ms. Kroll exemplifies all that the Michael R. Ferrari Award stands for: innovation, performance and service excellence for Bowling Green State University and it's constituents. I am honored to be able to nominate Ms. Kroll for such a richly deserved award.

Sincerely,



Neil A. Andrews
Assistant Director



Bowling Green State University

Career Planning and Placement Services
360 Student Services Building
Bowling Green, Ohio 43403-0144
Office: (419) 372-2356
Fax: (419) 372-9847

June 25, 1994

Mr. Gary D. Swegan
Office of Admissions
Bowling Green State University
Bowling Green, OH 43403

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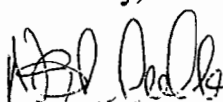
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Sincerely,

A handwritten signature in dark ink, appearing to read "Neil A. Andrews", with a long horizontal line extending to the right.

Neil A. Andrews
Assistant Director



Bowling Green State University

Career Planning and Placement Services
360 Student Services Building
Bowling Green, Ohio 43403-0144
Office: (419) 372-2356
Fax: (419) 372-9847

July 7, 1994

Mr. Gary D. Swegan
Office of Admissions
Bowling Green State University
Bowling Green, OH 43403

Dear Mr. Swegan:

We would like to take this opportunity to nominate JoAnn Kroll, Director of Career Planning and Placement Services for the 1994 Michael R. Ferrari Award. Ms. Kroll has consistently demonstrated excellence in the fields of innovation, performance and harmonious relationships with the University community.

JoAnn is always very supportive in the area of staff development. She has encouraged staff members to attend seminars given by outside organizations covering such subjects as: "Projecting A Professional Image", "Effective Communication", "WordPerfect Desktop Publishing". JoAnn has also encouraged her staff to further their education by taking classes here at BGSU. She gladly provides coverage for the clerical staff to attend staff development seminars given on campus, such as the "Stress Management Seminar".

She is very approachable with concerns whether it is a personal concern or office related. Career Planning and Placement produces an enormous volume of work and JoAnn often steps in to help with whatever it takes to get the work out in a timely manner. JoAnn is very supportive of her staff - backing their decisions, following up and assisting when needed.

We are proud to be a part of an office that is considered to be a leader in the field of placement technology. We have received many calls from other placement offices regarding the programs initiated by JoAnn.

We firmly believe that JoAnn Kroll is deserving of the Ferrari Award.

Sincerely,

A handwritten signature in cursive script that reads "Peg Downey".

Peg Downey
Clerical Specialist

A handwritten signature in cursive script that reads "Connie Hunt".

Connie Hunt
Secretary

The 1994 Michael R. Ferrari Award

I. Nominee

Name Mr. Paul McCutcheon

Title Piano Technician

Campus Address College of Musical Arts

II. Nominator

Name David Pope

Title Professor Emeritus of Music

Campus Address College of Musical Arts

Phone 372-2181

Administrative _____ Faculty XX Student _____ Classified _____

III. Please include additional letters of reference from three other individuals for your nominee.

Dr. Paul J. Olscamp, President

Dr. Vincent Corrigan, former Chair, Composition/History

Dr. George Bell

IV. A letter of support must accompany this nomination form. Resumes are not necessary.

On an additional piece of paper(s) please describe how long and in what capacity you have known the nominee and, after referring to the criteria sheet, describe the qualities the nominee possesses on the human dimension and at least one of the listed three criteria. Please keep in mind that the **SELECTION OF THE AWARD RECIPIENT WILL BE MADE ON THE BASIS OF THE INFORMATION SUPPLIED.** The nomination form must be received in the office listed below no later than July 8, 1994. Late submissions will not be considered. Be sure that all additional pages are attached to the nomination form.

*Gary D. Swegan
Office of Admissions
by July 8, 1994*

NOTE: The three people listed above have agreed to provide letters of reference, & are forwarding them directly to you.



RECEIVED
JUL 01 1994
ADMISSIONS OFFICE




Bowling Green State University

College of Musical Arts
Bowling Green, Ohio 43403
(419) 372-2181
Cable: BGSUOH

June 29, 1994

Memorandum

TO: Gary D. Swegan
FROM: David J. Pope 
RE: 1994 Ferrari Award

I am pleased to nominate Paul McCutcheon for the 1994 Michael F. Ferrari Award.

The College of Musical Arts has been uniquely fortunate to have had Paul on the staff as Piano Technician since 1979.

I was Coordinator of Keyboard Studies during much of the time that Paul has served the University and the College of Musical Arts. He worked in the prototype laboratory of the Baldwin Piano Co. prior to his coming here. I note this because I believe that enabled him to bring us a creative edge in the solution of the massive problem of maintaining 100's of instruments virtually single-handedly.

Few people (including our pianists) have fully understood Paul's achievements with our pianos, though thousands have enjoyed and appreciated the many performances enhanced by his efforts.

He has selflessly extended his already heavy contract work load by enthusiastically priming our harpsichords, clavichords, and fortepianos, as well as doing after-hours service in our many recording sessions.

Technicians from around the area come to him for assistance and suggestion, and he has produced (on his own time) several able apprentices, one of whom is now chief technician at Florida State University.

In the best spirit of the Ferrari award, I give Paul McCutcheon my strongest endorsement.

The 1994 Michael R. Ferrari Award

I. Nominee

Name Paul McCutcheon
 Title Piano Technician
 Campus Address College of Musical Arts

II. Nominator

Name Vincent Corrigan
 Title Assoc Prof.
 Campus Address College of Musical Arts
 Phone _____

Administrative _____ Faculty ☒ Student _____ Classified _____

III. Please include additional letters of reference from three other individuals for your nominee.

IV. A letter of support must accompany this nomination form. Resumes are not necessary. On an additional piece of paper(s) please describe how long and in what capacity you have known the nominee and, after referring to the criteria sheet, describe the qualities the nominee possesses on the human dimension and at least one of the listed three criteria. Please keep in mind that the **SELECTION OF THE AWARD RECIPIENT WILL BE MADE ON THE BASIS OF THE INFORMATION SUPPLIED.** The nomination form must be received in the office listed below no later than July 8, 1994. Late submissions will not be considered. Be sure that all additional pages are attached to the nomination form.

Gary D. Swegan
 Office of Admissions
 by July 8, 1994



RECEIVED

JUL 06 1994

ADMISSIONS OFFICE



Bowling Green State University

July 5, 1994

College of Musical Arts
Department of Composition and History
Bowling Green, Ohio 43403-0293
(419) 372-2181
Cable: BGSUOH

TO: Gary Swegan
FROM: Vincent Corrigan *Vincent Corrigan*
RE: Nomination for Michael R. Ferrari Award

I am writing to nominate **Paul McCutcheon** for the Michael R. Ferrari Award. Paul is the Piano Technician in the College of Musical Arts, and I have known him since he came here in 1979. His major responsibility is the care and maintenance of all of the pianos in this building. However I have presented him with special problems that far exceed this assignment. I am in charge of the early keyboard instruments owned by the College. These include three harpsichords, a fortepiano, and a clavichord, and Paul has cheerfully shouldered the responsibility for these instruments as well. He tunes the harpsichords regularly and performs the maintenance on them that I cannot. Furthermore he has kept up contact with the Hubbard workshop which builds early keyboard instruments so that he might stay current in the field. I know that this is exceptional service in a piano technician, because I have worked also with the two technicians who preceded Paul.

One period of service deserves special mention. In the 1992-93 academic year I had two very good graduate harpsichord students, and I wanted to give them as much experience as I could on all of the early keyboards. To that end I asked Paul to tune the fortepiano--not an easy thing to do in the best of times--and to rebuild the clavichord. This latter task was enormous. The instrument had been built in the late 1970s by a keyboard technology class, and had gone virtually to ruin. Paul took the thing to his workshop and, in a remarkably short time, had it up and running. Most of the instrument had to be restrung, some of the tangents had gone out of alignment, and it still needs constant tuning. But it works, and this is the first time since I came to Bowling Green that we have functioning harpsichords, clavichord, and fortepiano.

In summary Paul satisfies the criteria you list in the following ways:

- A. Innovation and Initiative. Because Paul works on these instruments, we are able to provide a set of functioning instruments to all of our students immediately. When something goes wrong with them, they are repaired within a week, all of which speaks to efficiency. Other institutions either have specific individuals on staff other than the piano technician to deal with these instruments, or they pay the considerable fees necessary to bring technicians in from outside.
- B. Performance. The service described above is far 'above and beyond' anything expected of a piano technician, as is his continuing interest in the instruments.
- C. Relationship with University Community. My enthusiastic recommendation stems from the outstanding service and personal interaction I have enjoyed since Paul came here. We are very fortunate to have Paul at Bowling Green.



Bowling Green State University

Office of the President
220 McFall Center
Bowling Green, Ohio 43403-0010
Phone: (419) 372-2211
FAX: (419) 372-8446

July 5, 1994

Mr. Gary Swegen
Admissions Office

Dear Gary:

I write in support of Paul McCutcheon's nomination for the Ferrari Award. I've known Paul for several years, and I have heard many good things about him through his colleagues in the College of Music during this entire time as well. He is totally dedicated to music. Paul has worked to counsel individual students, responded faithfully to regular and emergency requirements for maintaining and updating equipment, and has built new instruments for the College of Music. The quality of his work is superb according to the performing artists on the staff, and he has been for many years a devoted and congenial colleague of everyone who works in the College. Both the quality of his work, the length of tenure he has at Bowling Green State University, and the recommendations of his colleagues suggest him as an excellent recipient of the Ferrari Award, and I would like to support that nomination.

Sincerely,

A handwritten signature in cursive script that reads "Paul O.".

Paul J. Olscamp
President

RECEIVED

JUL 01 1994

ADMISSIONS OFFICE

George L. Bell D.Min., C.P.T.

1711 Fox Run

Perrysburg, Ohio 43551

Phone 419 874 9001 Fax 419 874 9001 *51

June 30, 1994

Gary Swegan - Chair of Awards Committee
Office of Admissions - McFall Center Rm 110
Bowling Green State University
Bowling Green, Ohio 43403

Dear Gary,

This is to affirm the nomination of Paul McCutcheon as a recipient of the Michael R. Ferrari Award. Paul has distinguished himself both with students and faculty in the College of Musical Arts by his exceptional sensitivity to the professional demands of keyboard performances, and the heavy requirements of practice keyboard instruments.

In Men's Chorus he is renowned "double bass" who provides an extra touch of deep richness. On tours, he not only adds to the zestful spirit of the chorus, he also tunes, for no charge, the piano used for accompaniment. This leaves a continuing reminder of the character and quality of the university he represents.

Paul's is a master craftsman. It was as he rebuilt our family's 1915 Mason and Hamlin Grand Piano that I came to know his profound appreciation of quality in instruments, and his absolute demand for perfection. His goal, as he refinished the exterior and rebuilt the interior was "to do such a perfect job that even a salesman of new pianos cannot tell the difference." Now we enjoy the results of a demanding process which took him almost five months to complete. As faculty and students played our piano, each responded with warm excitement as they appreciated the results of his craftsmanship.

Move through the halls of the School of Musical Arts on a regular basis and watch his warm interaction with students and faculty. You see him, tools in hand, move to a piano or harpsichord just an hour or two before a performance to make sure it is "perfect." Stop in his shop and you watch him, slowly tear down or reconstruct two instruments at the same time. It seems that each piano or harpsichord in the school become a friend with whom he has a personal bond and each request to tune or repair an instrument becomes a "privilege."

David Pope has nominated an outstanding man or music who surely deserves to be recognized and honored.

Sincerely,

George L. Bell

Ken Schoeni's 29 years of service are honored with the Ferrari award

It is a testament to Ken Schoeni's dedication to his job that he can rarely be found in a suit and tie. He is more often seen in work clothes doing the hands-on chores that are required to keep the athletic fields and sports equipment in good shape.

To get the hard-working administrative assistant to the athletic director to dress up in a suit and tie and take an hour or so off work to attend the administrative staff reception last week, he had to be told that he would be involved in presenting the Michael R. Ferrari Award.

That was only partly true. Schoeni was actually the recipient of this year's Ferrari Award.

"This is a total surprise to me," he said after learning the truth. He was told the Ferrari winner was going to be Jack Gregory, his former boss and he had prepared a speech to honor him. "I still think he should be the one to get it," Schoeni said.

The Ferrari award is an annual honor bestowed upon one administrative staff member who has shown exceptional performance, a genuine sensitivity to others and attention to the growth and development of the University. It was named in honor of Dr. Ferrari, who served as interim president of the University during 1981-82.

"Mick Ferrari was a great person and it's an honor to receive the award in his name," Schoeni said.

"I thank Bowling Green State University. It's a great university, a great community and a great place to raise a

family."

Schoeni and his wife, Rita, live in Bowling Green. All five of their children attended the University.

Nominees for the Ferrari award must demonstrate innovation and initiative, performance above and beyond the normal duties required, and positive interaction with faculty, staff or students.

Awardees receive an inscribed plaque and a cash award, and their names are displayed on a permanent plaque in the lobby of the University Union.

Schoeni has been a tireless and dedicated employee since he joined the University in 1965, according to Ken Kavanagh, associate athletic director who nominated him for the award.

"A bottom-line person, Ken Schoeni always gets the job done. Period," Kavanagh wrote. "With no job too big or too small, he consistently places the needs of presenting a good image, event preparations and maintaining safety standards above his personal time whenever necessary."

Schoeni supervised the athletic department's maintenance staff. His performance earned him The Ohio Turf Grass Association Award for Professional Excellence in 1991. He is also credited with the creation of the back nine holes of Forrest Creason Golf Course and with the installation and maintenance of the irrigation and drainage systems for the entire athletic department and intramural fields.

In addition to his regular job duties, Schoeni showed initiative and a perfor-



One of Ken Schoeni's duties is to oversee the athletic fields at the University.

mance above expectations by piloting a private plane for the needs of the athletic department and by serving as the equipment truck driver and assistant equipment manager for away football games using a pick-up truck with a custom cab he built to store equipment.

"Supervisor of numerous BGSU

students at the golf course and other athletic areas, Ken quite easily relates to, and is well respected by, this younger generation, not to mention the high admiration he has earned over the years by his staff and core of peers for his diligence and superior results," Kavanagh wrote.

NEW FACULTY

The following new faculty members have joined the University since January. The majority of them started their jobs this semester.

COLLEGE OF ARTS AND SCIENCES

Biological Sciences: Paul Morris, Daniel Pavuk; **Computer Science:** Lisa Wehl; **English:** Julie Haight, Simon Morgan Russell, Suzanne Sawyer, Michael Staub, Theresa

COMMENTARY

Editor, Monitor:

A number of problems have been identified and questions have been raised about the Spring 1994 report of the ad hoc Faculty Senate Committee on Gender Equity. These issues have arisen from individual faculty members, as well as from analysis of the report in the Offices of Academic Affairs and Planning & Budgeting. As a result of these concerns, President Ciscamp has asked me to convene a small group of faculty researchers to analyze the committee's report. In general

Surprised Schoeni wins award

by Lawrence Hannan
The BG News

The winner of the Administrative Staff Council's Michael R. Ferrari Award did not go to the reception, which takes place annually to honor the staff, expecting to win the award.

Instead, he went thinking someone else had won and that he would be saying a few words praising that person.

Ken Schoeni received the award by showing exceptional

performance in his work and for having a genuine sensitivity toward others.

He was also acknowledged by the council for his attention to the growth and development of the University.

He has served the University in various capacities since 1965.

Schoeni officially retired last September as an administrative assistant to the athletic director, but he has continued to work in the department.

He is credited with the creation of the back nine holes of Forrest Creason Golf Course and with the installation and maintenance of the irrigation and drainage systems for the entire athletic department and intramural fields.

Upon presenting the award to Schoeni, Ann Bowers, University archivist and last year's Ferrari winner, said the administration had been unsure how to get Schoeni to attend the reception without letting him know he had won the award.

Schoeni was told that former athletic director Jack Gregory had won the award and they wanted him to say a few things in salute to him, Bowers said.

Schoeni admitted he was

stunned when he found out he was the winner.

"I came here prepared to talk about Jack Gregory - you caught me completely by surprise with this," he said. "It's a great honor to get this."

"Ken Schoeni always gets the job done. With no job too big or too small, he consistently places the needs of presenting a good image, event preparations and maintaining safety standards above his personal time whenever necessary."

Kenneth Kavanagh
associate athletic director

"Bowling Green has been wonderful to me and my family over the years. It's a great place to

live and work in."

Schoeni was nominated for the award by Kenneth Kavanagh, associate athletic director, who called Schoeni a tireless and dedicated employee since the day he first came to work at the University.

"Ken Schoeni always gets the job done," Kavanagh said. "With no job too big or too small, he consistently places the needs of presenting a good image, event preparations and maintaining safety standards above his personal time whenever necessary."

Schoeni received an inscribed plaque, a cash reward and a designated parking space for one year.

His name and photograph will also be displayed on a permanent plaque in the lobby of the University Union.

The staff council also presented a scholarship to Jodi Aurand, a senior from Perrysburg, Ohio.

Aurand was awarded the scholarship for her scholastic achievements and her commitment to service at the University.

"It's a real honor," Aurand said. "I was real excited to receive it. I'm grateful to the committee and everyone on administrative staff."

«DATA list»

CONFIDENTIAL

MEMORANDUM

TO: «Name»
«Department»

FROM: Gary D. Swegan, Chair, 1994 Michael R. Ferrari Award Committee

DATE: June 8, 1994

SUBJECT: Michael R. Ferrari Award nomination

I wanted to take this opportunity to invite you to re-activate your 1992 & 1993 nomination of «nominee» for the 1994 Michael R. Ferrari Award. The committee has agreed that nominations that are more than one year old can be utilized again, but that new letters of support must be provided.

Your nomination can be reactivated by writing a letter of support, and obtaining two additional letters of support, for the nominee and sending the information to me in the Office of Admissions. All materials in the nominee's file from last year and 1992 have been maintained and will be reviewed again this year. You are welcome to seek letters from individuals who were not letter writers for the nominee during past years, or updated letters from last year's supporters.

If you have any questions about the re-nomination process, do not hesitate to contact me in the Office of Admissions @ 2-2086. Thank you.

August 31, 1994

Michael R. Ferrari, President
Drake University
25th and University Ave.
Des Moines, IA 50311

Dear Dr. Ferrari,

On Monday, August 29, 1994 Mr. **Kenneth Schoeni** was named the recipient of the 12th annual Michael R. Ferrari Award. The award was presented during a ceremony of all administrative staff at Bowling Green State University.

Ken has been employed in the Department of Intercollegiate Athletics at the University since 1965, and can be credited with many significant accomplishments which have positively impacted students and the university community alike. I have enclosed a copy of the article which appeared in the *Bowling Green Sentinel Tribune* on August 30, 1994 so that you may see first-hand the wonderful contributions Ken has made during his 30 year career at BGSU.

As the Chair of the selection committee, I can personally attest to the loyalty and character which Mr. Schoeni possesses, and the admiration which his colleagues feel for him. I hope that you will agree that our selection embodies the characteristics for which you believed. Ken made special mention of how honored he felt to receive this award due to his personal feelings for you.

Sincerely,

Gary D. Swegan
Assistant Director of Admissions

enclosure

GDS/cdt